



## MINUTES

### A meeting of the Pukekohe High School Board was held at 6.00pm, 23 March 2026 OPEN MEETING

**Present:** Simon Williams, Murray Saunders (Principal), Eleanor Reynolds (Staff Representative), Denis Murphy (Business Manager), Frans van Dorsser, Shawna Coleman, Meagan McAuley (Board Secretary), Denise Proctor, Laiha Holliday, Lincoln Sharp

**Visitor:** Merritt Watson (Innovation Franklin)

#### 1. Apologies

- Lachlan Hadley (Student Representative)

Presiding member moved:

"That the Pukekohe High School Board accepts the apologies from the absent board members".

**Seconded:** Eleanor Reynolds  
**Carried**

#### 2. Presentation from Merritt Watson

Merritt provided a verbal presentation about Innovation Franklin's latest project of an Innovation Hub Technology Classroom Container. They requested if Pukekohe High School would consider housing the mobile classroom on site when it's not travelling which would provide greater access for current students and surrounding schools to get access to their learning programmes.

Presiding member moved:

*"That the Pukekohe High School Board approves Pukekohe High School Management to enter into negotiations with Franklin Innovation Hub".*

**Seconded:** Eleanor Reynolds  
**Carried**

#### 3. Declaration of Conflicts of Interest

Lincoln Sharp noted his conflict of interest regarding international students.

**Carried**

#### 4. Confirmation of Previous Minutes

Presiding member moved:

*"That the minutes of the Pukekohe High School Board dated 23 February 2026, circulated to all Board Members are a true and correct record of the previous meeting".*

**Seconded:** Shawna Coleman  
**Carried**

#### 5. Call for nominations.

##### 5.1 Deputy Presiding Member

Simon Williams nominated Laiha Holliday

Eleanor Reynolds seconded it.

No other nominations were received.

Presiding member moved:

'That Laiha Holliday is declared the Deputy Presiding Member for Pukekohe High School Board.'

**Seconded:** Murray Saunders  
**Carried**

#### **4.3 Financial Committee**

Presiding member moved:

'That the Financial Committee for Pukekohe High School Board remains as Lincoln Sharp (Chair), Frans van Dorsser, Murray Saunders (Principal), Hester Myburgh (Deputy Principal) and Denis Murphy (Business Manager).'

**Seconded:** Eleanor Reynolds  
**Carried**

#### **4.4 HR Committee**

Eleanor Reynolds nominated Shawna Coleman

Seconded – Simon Williams

Presiding Member moved:

'That Simon Williams, Laiha Holliday and Shawna Coleman are declared the HR Committee for Pukekohe High School Board.'

**Seconded:** Frans van Dorsser  
**Carried**

#### **5. Board Kaupapa**

The presiding member provided a verbal update about what the board self-review process is and to implement this at each board meeting.

Denis Murphy provided a verbal update about the Ministry's proposal to schools with the opportunity to self-manage 5-year property projects.

Presiding Member moved:

'That the Pukekohe High School Board can register an expression of interest to the Ministry for the school self-managed property services pilot.

**Seconded:** Denise Proctor  
**Carried**

#### **6. Principal's Report**

Presiding member moved:

*"That the Pukekohe High School Board accepts the Principal's report."*

**Seconded:** Eleanor Reynolds  
**Carried**

#### **7. Financial Report**

Presiding member moved:

*"That the Pukekohe High School Board accepts the February financial reports."*

**Seconded:** Laiha Holliday  
**Carried**

#### **8. Property Management Report**

Presiding member moved:

*"That the Pukekohe High School Board accepts the Property Management report."*

**Seconded:** Denise Proctor  
**Carried**

#### **9. Health and Safety Report**

Presiding member moved:

*"That the Pukekohe High School Board accepts the Health and Safety report."*

**Seconded:** Eleanor Reynolds  
**Carried**

#### **10. Grants**

##### **Grassroots Trust**

Presiding Member moved:

*"That the Pukekohe High School Board approves the grant application to Grassroots Trust for \$10,447.98 exclusive of GST for rugby goal post pads and football goals and padding to provide the level of safety our students require to be safe."*

**Seconded:** Laiha Holliday

**Carried**

**11. Schooldocs Policy – Digital Technology and Oneline Safety**

Presiding Member moved:

‘That the Pukekohe High School Board accepts the Schooldocs Policy for Digital Technology and Oneline Safety policy with no amendments.’

**Seconded:** Laiha Holliday

**Carried**

Moved from the Chair that the board closes 7.32pm

**Carried**

**Meeting closed with a karakia 7.32pm**