



MINUTES

A meeting of the Pukekohe High School Board was held at 6.00pm, 18 May 2026 OPEN MEETING

Present: Simon Williams, Murray Saunders (Principal), Eleanor Reynolds (Staff Representative), Frans van Dorsser, Meagan McAuley (Board Secretary), Denise Proctor, Laiha Holliday, Lincoln Sharp Lachlan Hadley (Student Representative)

1. Apologies

- Denis Murphy (Business Manager)
- Shawna Coleman

Presiding member moved:

"That the Pukekohe High School Board accepts the apologies from the absent board members".

Seconded: Eleanor Reynolds
Carried

2. Declaration of Conflicts of Interest

Lincoln Sharp noted his conflict of interest regarding international students.

Carried

3. Confirmation of Previous Minutes

Presiding member moved:

"That the minutes of the Pukekohe High School Board dated 23 March 2026, circulated to all Board Members are a true and correct record of the previous meeting".

Seconded: Eleanor Reynolds
Carried

5. Board Kaupapa

Board member Frans van Dorsser declared his son has left Pukekohe High School but expressed that he still wants to stay on the board. The Board was unanimous in support of Frans remaining as part of the Board for his elected term.

Presiding Member moved:

'That the Pukekohe High School Board accepts Frans declaration.

Seconded: Murray Saunders
Carried

6. Principal's Report

Presiding member moved:

"That the Pukekohe High School Board accepts the Principal's report."

Seconded: Laiha Holliday
Carried

6.a 2027 Enrolment Scheme

Presiding member moved:

"That the Pukekohe High School Board approves the 25 out-of-zone applications for Year 9 students for 2027."

Seconded: Lincoln Sharp
Carried

6.b PTA Quiz Night

Presiding member moved:

"That the Pukekohe High School Board approves the request for the PTA to apply for an alcohol licence for the school fundraiser quiz night on 22 August 2026."

Seconded: Frans van Dorsser
Carried

7. Student Board Representative Report

Lachlan Hadley moved:

"That the Pukekohe High School Board accepts the Student Board Representative Report."

Seconded: Laiha Holiday
Carried

8. Financial Report

Lincoln Sharp moved:

"That the Pukekohe High School Board accepts the April financial reports."

Seconded: Laiha Holliday
Carried

9. Property Management Report

Presiding member moved:

"That the Pukekohe High School Board accepts the Property Management report."

Seconded: Frans van Dorsser
Carried

10. Health and Safety Report

Presiding member moved:

"That the Pukekohe High School Board accepts the Health and Safety report."

Seconded: Lincoln Sharp
Carried

11. Grants

New Horizon Community Trust

Presiding Member moved:

That the Pukekohe High School Board approves the application to New Horizon Community Trust for \$7578.26 (excl GST) for three gazebos for school sport and cultural events.

Seconded: Laiha Holliday
Carried

12. Schooldocs Policy – EOTC

Presiding Member moved:

'That the Pukekohe High School Board accepts the Schooldocs Policy for EOTC policy with no amendments.'

Seconded: Eleanor Reynolds
Carried

Moved from the Chair that the board closes 6.58pm

Carried

Meeting closed with a karakia 6.59pm