

Pukekohe High School

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

School Directory

Ministry Number:

103

Principal:

Murray Saunders

School Address:

114 Harris St, Pukekohe

School Postal Address:

PO Box 306, Pukekohe 2340

School Phone:

09 237 0117

School Email:

exec@pukekohehigh.school.nz

Accountant / Service Provider:

Members of the Board:

Name		Position	How Position Gained	Term Expired/ Expires
Simon	Williams	Presiding Member	Elected	Sep-25
Rani	Amaranathan	Parent Representative	Elected	Sep-25
Ben	Stallworthy	Parent Representative	Elected	Sep-25
Lita	Henwood	Parent Representative	Co-opted	Dec-24
Denise	Procter	Parent Representative	Co-opted	Dec-24
Logan	Soole	Parent Representative	Elected	Dec-26
Lincoln	Sharp	Parent Representative	Elected	Dec-26
Catherine	Tamihere	Staff Representative	Elected	Jun-25
Jayden	Tanenui	Student Representative	Elected	Sep-24
James	Thomas	Principal	Terms 1 & 2 only	
Murray	Saunders	Principal	Permanent as of July 2024	

Pukekohe High School

Annual Financial Statements - For the year ended 31 December 2024

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Pukekohe High School

Statement of Responsibility

For the year ended 31 December 2024

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the Principal and others, as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2024 fairly reflects the financial position and operations of the School.

The School's 2024 financial statements are authorised for issue by the Board.

Simon Williams

Full Name of Presiding Member

Signature of Presiding Member

29/5/2025
Date:

Murray Saunders

Full Name of Principal

Signature of Principal

29/05/2025
Date:

Pukekohe High School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2024

		2024	2024	2023
	Notes	Actual	Budget (Unaudited)	Actual
		\$	\$	\$
Revenue				
Government Grants	2	20,401,382	20,315,479	20,052,714
Locally Raised Funds	3	959,175	1,144,086	564,832
Interest		52,828	48,000	41,821
Gain on Sale of Property, Plant and Equipment		-	-	1,805
Total Revenue		21,413,385	21,507,565	20,661,172
Expense				
Locally Raised Funds	3	452,740	313,189	307,646
Learning Resources	4	15,586,852	15,584,919	16,234,236
Administration	5	1,172,679	1,187,147	1,074,972
Interest		20,385	8,372	8,167
Property	6	3,924,535	4,068,199	3,637,464
Loss on Disposal of Property, Plant and Equipment		-	-	-
Total Expense		21,157,191	21,161,826	21,262,484
Net Surplus / (Deficit) for the year		256,194	345,739	(601,312)
Total Comprehensive Revenue and Expense for the Year		256,194	345,739	(601,312)

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Pukekohe High School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2024

	Notes	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Equity at 1 January		1,732,167	1,628,548	2,208,679
Total comprehensive revenue and expense for the year		256,194	345,739	(601,312)
Contribution - Furniture and Equipment Grant		93,463	124,800	124,800
Equity at 31 December		2,081,824	2,099,087	1,732,167
Accumulated comprehensive revenue and expense		2,081,824	2,099,087	1,732,167
Reserves		-	-	-
Equity at 31 December		2,081,824	2,099,087	1,732,167

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Pukekohe High School

Statement of Financial Position

As at 31 December 2024

	Notes	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Current Assets				
Cash and Cash Equivalents	7	616,834	642,536	889,056
Accounts Receivable	8	1,095,616	1,302,723	1,139,636
GST Receivable		23,274	-	5,897
Prepayments		76,048	35,630	35,630
Inventories	9	32,247	3,797	3,797
Investments	10	324,000	300,000	-
Funds Receivable for Capital Works Projects	16	155,925	15,575	194,365
		2,323,944	2,300,261	2,268,381
Current Liabilities				
GST Payable		-	-	-
Accounts Payable	12	1,572,537	1,486,531	1,802,805
Revenue Received in Advance	13	775,477	440,208	452,245
Provision for Cyclical Maintenance	14	66,865	227,143	31,616
Finance Lease Liability	15	194,103	85,456	85,456
Funds held for Capital Works Projects	16	197,669	381,152	602,612
		2,806,651	2,620,490	2,974,734
Working Capital Surplus/(Deficit)		(482,707)	(320,229)	(706,353)
Non-current Assets				
Investments		-	-	-
Property, Plant and Equipment	11	3,038,436	2,523,148	2,630,889
		3,038,436	2,523,148	2,630,889
Non-current Liabilities				
Provision for Cyclical Maintenance	14	141,061	52,524	141,061
Finance Lease Liability	15	332,843	51,308	51,308
		473,904	103,832	192,369
Net Assets		2,081,824	2,099,087	1,732,167
Equity		2,081,824	2,099,087	1,732,167

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



Pukekohe High School

Statement of Cash Flows

For the year ended 31 December 2024

	Note	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Cash flows from Operating Activities				
Government Grants		5,881,126	5,434,448	5,471,208
Locally Raised Funds		410,707	607,149	374,883
International Students		901,436	536,136	453,057
Goods and Services Tax (net)		(13,234)	-	95,516
Payments to Employees		(4,044,445)	(3,608,600)	(3,750,268)
Payments to Suppliers		(2,294,810)	(2,157,717)	(2,066,306)
Cyclical Maintenance payments in the year		(33,871)	-	(69,906)
Interest Paid		(20,385)	(8,372)	(8,167)
Interest Received		52,828	48,000	41,821
Net cash from/(to) Operating Activities		839,352	851,044	541,838
Cash flows from Investing Activities				
Proceeds from Sale of Property Plant & Equipment		404,000	-	1,805
Purchase of Property Plant & Equipment		(642,381)	(397,664)	(609,736)
Purchase of Investments		(324,000)	(300,000)	436,391
Net cash from/(to) Investing Activities		(562,381)	(697,664)	(171,540)
Cash flows from Financing Activities				
Furniture and Equipment Grant		93,463	-	124,800
Purchase of new leases		-	316,159	
Finance Lease Payments		(265,455)	(316,159)	(101,208)
Funds Held for Capital Works Projects		(377,201)	(400,000)	375,406
Net cash from/(to) Financing Activities		(549,193)	(400,000)	398,998
Net increase/(decrease) in cash and cash equivalents		(272,222)	(246,620)	769,296
Cash and cash equivalents at the beginning of the year	7	889,056	889,056	119,760
Cash and cash equivalents at the end of the year	7	616,834	642,436	889,056

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



Pukekohe High School

Notes to the Financial Statements

For the year ended 31 December 2024

1. Statement of Accounting Policies

a) Reporting Entity

Pukekohe High School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a School as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2024 to 31 December 2024 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements with reference to generally accepted accounting practice. The financial statements have been prepared with reference to generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the School is not publicly accountable and is not considered large as it falls below the expense threshold of \$33 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

The school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The school reviews the useful lives of property, plant and equipment at the end of each reporting date. The school believes that the estimated useful lives of property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2024

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the School. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification of a finance lease means the asset is recognised in the statement of financial position as property, plant and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met, funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2024

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The School's receivables are largely made up of funding from the Ministry of Education. Therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and are comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is material.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the Board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value, as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the School will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	10–75 years
Board-owned Buildings	10–75 years
Furniture and Equipment	10–15 years
Information and Communication Technology	3–5 years
Motor Vehicles	5 years
Textbooks	3 years
Leased Assets held under a Finance Lease	Term of Lease
Library Resources	12.5% Diminishing value

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2024

k) Impairment of property, plant, and equipment

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell, the School engages an independent valuer to assess market value based on the best available information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in surplus or deficit.

The reversal of an impairment loss is recognised in surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date and annual leave earned, by non teaching staff, but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

n) Revenue Received in Advance

Revenue received in advance relates to fees received from international and hostel students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2024

o) Funds held for capital works

The School directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose. As such, these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

p) Provision for cyclical maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the school, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the School's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a 7 to 10 year period. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

q) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

The School's financial liabilities comprise accounts payable, and finance lease liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

r). Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

s). Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

t). Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2024

2. Government Grants

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Government Grants - Ministry of Education	4,967,980	4,529,663	4,634,733
Teachers' Salaries Grants	11,608,755	11,680,987	11,805,498
Use of Land and Buildings Grants	2,912,000	3,200,004	2,759,612
Other Government Grants	912,647	904,825	852,871
	-	-	-
	<u>20,401,382</u>	<u>20,315,479</u>	<u>20,052,714</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Revenue			
Donations and Bequests	64,288	47,547	17,625
Fees for Extra Curricular Activities	289,731	536,351	362,018
Fundraising and Community Grants	16,326	23,252	11,355
International Student Fees	588,830	536,936	173,834
	<u>959,175</u>	<u>1,144,086</u>	<u>564,832</u>
Expense			
Extra Curricular Activities Costs	100,610	87,100	144,943
Trading	14,796	(1,117)	114
Fundraising and Community Grant Costs	-	3,559	2,966
Student Recruitment	-	-	48,050
International Student - Employee Benefits - Salaries	160,549	153,686	85,194
International Student - Other Expenses	176,785	69,961	26,379
	<u>452,740</u>	<u>313,189</u>	<u>307,647</u>
Surplus/ (Deficit) for the year Locally Raised Funds	<u>506,435</u>	<u>830,897</u>	<u>257,185</u>

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2024

4. Learning Resources

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Curricular	685,399	705,514	637,412
Other Learning Resources	242,605	267,505	200,266
Information and Communication Technology	248,413	187,497	186,927
Library Resources	-	-	1,662
Employee Benefits - Salaries	13,821,832	13,802,358	14,571,705
Staff Development	59,837	116,118	138,892
Depreciation	528,766	505,927	497,372
	<u>15,586,852</u>	<u>15,584,919</u>	<u>16,234,236</u>

5. Administration

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Audit Fees	18,531	40,000	27,774
Board fees	4,120	6,216	5,800
Board Expenses	6,784	7,998	26,265
Communication	6,539	11,732	11,764
Consumables	(84,428)	-	(119,155)
Other Administration Expenses	134,020	136,498	175,811
Employee Benefits - Salaries	1,068,322	974,088	934,975
Insurance	16,529	10,615	10,976
Service Providers, Contractors and Consultancy	2,262	-	762
	<u>1,172,679</u>	<u>1,187,147</u>	<u>1,074,972</u>

6. Property

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Caretaking and Cleaning Consumables	25,159	37,557	35,155
Consultancy and Contract Services	8,321	-	21,815
Cyclical Maintenance	69,120	69,120	19,385
Grounds	43,762	40,616	39,919
Heat, Light and Water	192,813	137,287	145,982
Repairs and Maintenance	146,471	109,615	99,413
Use of Land and Buildings	2,912,000	3,200,004	2,759,612
Security	74,982	75,000	80,128
Employee Benefits - Salaries	451,907	399,000	436,055
	<u>3,924,535</u>	<u>4,068,199</u>	<u>3,637,464</u>

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2024

6. Property (cont.)

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
	\$	\$	\$
Bank Accounts	616,834	642,536	889,056
Short-term Bank Deposits	-	-	-
Bank Overdraft	-	-	-
Cash and cash equivalents for Statement of Cash Flows	616,834	642,536	889,056

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$616,834 Cash and Cash Equivalents, and short-term investment \$324,000 as disclosed in noted 10, \$197,669 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings and include retentions on the projects, if applicable. The funds are required to be spent in 2025 on Crown owned school buildings.

Of the \$616,834 Cash and Cash Equivalents, and short-term investment \$324,000 as disclosed in noted 10, \$775,477 of Revenue Received in Advance is held by the School, as disclosed in note 13.

8. Accounts Receivable

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
	\$	\$	\$
Receivables	30,070	497,154	95,521
Teacher Salaries Grant Receivable	1,065,546	805,569	1,044,115
	1,095,616	1,302,723	1,139,636
Receivables from Exchange Transactions	30,070	497,154	95,521
Receivables from Non-Exchange Transactions	1,065,546	805,569	1,044,115
	1,095,616	1,302,723	1,139,636

9. Inventories

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
	\$	\$	\$
School Uniforms	32,247	3,797	3,797
	32,247	3,797	3,797

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2024

10. Investments

The School's investment activities are classified as follows:

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
Current Asset	\$	\$	\$
Short-term Bank Deposits	324,000	300,000	-
Non-current Asset			
Long-term Bank Deposits	-	-	-
Total Investments	324,000	300,000	-

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2024	\$	\$	\$	\$	\$	\$
Land	-	-	-	-	-	-
Buildings	127,881	-	-	-	(2,197)	125,684
Building Improvements	892,080	222,890	103,760	-	(14,082)	997,128
Furniture and Equipment	818,706	291,280	109,591	-	(142,422)	857,973
Information and Communication Technology	607,569	108,518	93,393	-	(234,559)	388,135
Motor Vehicles	31,613	-	-	-	(12,248)	19,365
Textbooks	1,897	523	-	-	(1,340)	1,080
Leased Assets	56,614	648,870	48,191	-	(109,232)	548,061
Library Resources	94,529	19,167	-	-	(12,686)	101,010
	2,630,889	1,291,248	354,935	-	(528,766)	3,038,436

In July 2024, the school sold property, plant and equipment with a net book value of \$404,000 to Quadrent Ltd. The school then leased back these assets for a rental term of 33 months under a sale and leaseback arrangement with these asset being classified as a finance lease which are included in note 15. Leased assets include ICT equipment, furniture and fittings, fencing and flooring and are recorded in this note. The school will lease these assets back at an interest rate of 6% for ICT equipment and 11.10% for the remaining assets. The school has an option to buy back the furniture and fittings, fencing and flooring at the end of the lease term for \$1.

Restrictions

With the exception of the contractual restrictions related to the above noted finance leases, there are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2024

11. Property, Plant and Equipment (cont)

	2024	2024	2024	2023	2023	2023
	Cost or Valuation	Accumulated	Net Book	Cost or	Accumulated	Net Book
	\$	Depreciation	Value	Valuation	Depreciation	Value
	\$	\$	\$	\$	\$	\$
Land	-	-	-	-	-	-
Buildings	175,760	(50,076)	125,684	175,759	(47,878)	127,881
Building Improvements	1,246,127	(248,999)	997,128	1,126,997	(234,917)	892,080
Furniture and Equipment	1,780,128	(922,155)	857,973	1,598,438	(779,732)	818,706
Information and Communication Technology	1,850,972	(1,462,837)	388,135	1,835,847	(1,228,278)	607,569
Motor Vehicles	111,998	(92,633)	19,365	111,998	(80,385)	31,613
Textbooks	148,959	(147,879)	1,080	148,437	(146,540)	1,897
Leased Assets	923,042	(374,981)	548,061	322,363	(265,749)	56,614
Library Resources	267,775	(166,765)	101,010	248,609	(154,080)	94,529
	<u>6,504,761</u>	<u>(3,466,325)</u>	<u>3,038,436</u>	<u>5,568,448</u>	<u>(2,937,559)</u>	<u>2,630,889</u>

12. Accounts Payable

	2024	2024	2023
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Creditors	83,254	680,962	184,362
Banking Staffing Overuse	165,394	-	345,354
Employee Entitlements - Salaries	72,821	-	27,995
Employee Entitlements - Leave Accrual	1,251,068	805,569	1,245,094
	<u>1,572,537</u>	<u>1,486,531</u>	<u>1,802,805</u>
Payables for Exchange Transactions	1,572,537	1,486,531	1,802,805
	<u>1,572,537</u>	<u>1,486,531</u>	<u>1,802,805</u>

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2024	2024	2023
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Grants in Advance - Ministry of Education	38,551	-	7
International Student Fees in Advance	692,440	440,208	386,599
Other revenue in Advance	44,486	-	65,640
	<u>775,477</u>	<u>440,208</u>	<u>452,245</u>

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2024

14. Provision for Cyclical Maintenance

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Provision at the Start of the Year	172,677	-	223,198
Increase to the Provision During the Year	69,120	69,120	19,385
Use of the Provision During the Year	(33,871)	-	(69,906)
Provision at the End of the Year	207,926	69,120	172,677
Cyclical Maintenance - Current	66,865	227,143	31,616
Cyclical Maintenance - Non current	141,061	52,524	141,061
	207,926	279,667	172,677

The School's cyclical maintenance schedule details annual painting to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on the schools 10 Year Property Plan including a further review in 2024 to ensure costs are reasonable.

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for property plant and equipment, and other ICT equipment. Minimum lease payments payable:

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
No Later than One Year	194,103	85,546	85,456
Later than One Year and no Later than Five Years	332,843	51,308	51,308
	526,946	136,854	136,764
Represented by			
Finance lease liability - Current	194,103	85,456	85,456
Finance lease liability - Non current	332,843	51,308	51,308
	526,946	136,764	136,764

Total finance leases include \$336,249 of assets that were sold and leased back to the school. Refer to note 11 for further detail.

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2024

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7, and includes retentions on the projects, if applicable.

2024	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
SIP Landscaping Project	(793)	-	-	-	(793)
School Rebuild	(14,782)	96,181	85,829	-	(4,330)
10YPP Roof Project	312,220	-	114,551	-	197,669
Electrical Upgrade	(138,372)	307,544	169,172	-	-
Learning Support Centre	216,000	-	232,328	-	(16,328)
Massey Toilet Block	(40,418)	478,377	490,918	-	(52,959)
Fencing Project	74,392	-	116,597	-	(42,505)
Boiler Room Asbestos removal	-	-	39,210	-	(39,210)
Totals	408,247	882,102	1,248,605	-	41,744

Represented by:

Funds Held on Behalf of the Ministry of Education	197,669
Funds Receivable from the Ministry of Education	(155,925)
	41,744

2023	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
SIP Landscaping Project	(3,271)	2,478	-	-	(793)
School Rebuild	(131,556)	189,005	72,231	-	(14,782)
10YPP Roof Project	(18,226)	365,461	35,015	-	312,220
Electrical Upgrade	(21,077)	-	117,295	-	(138,372)
Learning Support Centre	215,970	30	-	-	216,000
Massey Toilet Block	(2,670)	-	37,748	-	(40,418)
Fencing Project	-	379,844	305,542	-	74,392
Totals	39,170	936,818	567,831	-	408,247

Represented by:

Funds Held on Behalf of the Ministry of Education	602,612
Funds Receivable from the Ministry of Education	(194,365)
	408,247

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the School would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2024

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2024 Actual \$	2023 Actual \$
<i>Board Members</i>		
Remuneration	4,120	5,800
<i>Leadership Team</i>		
Remuneration	983,398	970,511
Full-time equivalent members	6.59	7
Total key management personnel remuneration	987,518	976,411

There are 9 members of the Board excluding the Principal. The Board has held 8 full meetings of the Board in the year. The Board also has a Finance Committees (3 members) which meets monthly. As well as these regular meetings, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2024 Actual \$000	2023 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	30-40	230-240
Benefits and Other Emoluments	-	5-10
Termination Benefits	-	-

Principal 2

The total value of remuneration paid or payable to the Principal was in the following bands:

	2024 Actual \$000	2023 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	100-110	-
Benefits and Other Emoluments	-	-
Termination Benefits	-	-

Principal 3

The total value of remuneration paid or payable to the Principal was in the following bands:

	2024 Actual \$000	2023 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	110-120	-
Benefits and Other Emoluments	3	-
Termination Benefits	-	-

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2024

18. Remuneration (cont.)

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2024 FTE Number	2023 FTE Number
150-160	0	1
140-150	0	0
130-140	1	3
120-130	6	9
110-120	24	16
100-100	21	20
	<u>52</u>	<u>49</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2024 Actual	2023 Actual
Total	\$5,000	\$30,250
Number of People	1	2

20. Contingencies

There is one on-going legal matter that has not yet been settled by the school. The amount is currently unquantified but could be up to \$30,000 as at 31 December 2024 (Contingent liabilities and assets at 31 December 2023: nil).

Holidays Act Compliance – Schools Payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider, Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts for specific individuals. As such, this is expected to resolve the liability for school boards.

Pay Equity and Collective Agreement Funding Wash-up

In 2024 the Ministry of Education provided additional funding for both the Support Staff in Schools' Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. At the date of signing the financial statements, the School's final entitlement for the year ended 31 December 2024 has not yet been advised. The School has therefore not recognised an asset or a liability regarding this funding wash-up, which is expected to be settled in July 2025.

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2024

21. Commitments

(a) Capital Commitments

At 31 December 2024, the Board had no capital commitments (2023:\$248,872)

(b) Operating Commitments

As at 31 December 2024, the Board had no operating commitments(2023:Nil).

22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Cash and Cash Equivalents	616,834	642,536	889,056
Receivables	1,095,616	1,302,723	1,139,636
Investments - Term Deposits	324,000	300,000	-
Total financial assets measured at amortised cost	2,036,450	2,245,259	2,028,691

Financial liabilities measured at amortised cost

Payables	1,572,537	1,486,531	1,802,805
Finance Leases	526,946	136,764	136,764
Total financial liabilities measured at amortised cost	2,099,483	1,623,295	1,939,569

23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.



INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF PUKEKOHE HIGH SCHOOL SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

The Auditor-General is the auditor of Pukekohe High School (the School). The Auditor-General has appointed me, Matt Laing, using the staff and resources of Deloitte Limited, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 20 that comprise the statement of financial position as at 31 December 2024, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2024 and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector – Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 29 May 2025. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.



The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities arise from section 134 of the Education and Training Act 2020.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.



- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board is responsible for the other information. The other information comprises the information included on the pages accompanying the financial statements but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) (PES 1)* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the School.

A handwritten signature in black ink, appearing to read "M. Laing".

Matt Laing
for Deloitte Limited
On behalf of the Auditor-General
Hamilton, New Zealand

