



MINUTES

A meeting of the Pukekohe High School Board was held at 6.00pm, 18 August 2025

OPEN MEETING

Present: Rani Amaranathan (Deputy Presiding Member), Murray Saunders (Principal), Eleanor Reynolds, Phoebe Sayer, Lita Henwood, Denise Proctor, Ben Stallworthy, Lincoln Sharp, Shawna Coleman

1. Apologies

Simon Williams (Presiding Member)
Denis Murphy (Business Manager)

Deputy Presiding member moved:

"That the Pukekohe High School Board accepts the apologies from the absent board members".

Seconded: Eleanor Reynolds
Carried

2. Declaration of Conflicts of Interest

Lincoln Sharp noted his conflict of interest regarding international students.

Carried

3. Confirmation of Previous Minutes

Deputy Presiding member moved:

"That the minutes of the Pukekohe High School Board dated 21 July 2025, circulated to all Trustees are a true and correct record of the previous minutes circulated".

Carried

4. Principal's Report

Murray Saunders moved:

"That the Pukekohe High School Board accepts the Principal's report."

Seconded: Lita Henwood
Carried

5. Financial Report

Lincoln Sharp moved:

"That the Pukekohe High School Board accepts the July financial reports."

Seconded: Lita Henwood
Carried

6. Property Management Report

Lincoln Sharp moved:

"That the Pukekohe High School Board accepts the Property Management report."

Seconded: Ben Stallworthy
Carried

7. Health and Safety Report

Deputy Presiding Member moved:

"That the Pukekohe High School Board accepts the Health and Safety report."

Seconded: Eleanor Reynolds
Carried

8. Japanese Overseas Trip Proposal

Eleanor Reynolds moved:

"That the Pukekohe High School Board approves the reciprocal exchange trip to Japan for 2026."

Seconded: Rani Amaranathan
Carried

9. Overseas Art Department Proposal

Eleanor Reynolds moved

'That the Pukekohe High School Board approves the overseas art department trip for 2026 pending the Principal approving the staffing and timing.'

Seconded: Ben Stallworthy
Carried

Moved from the Deputy Presiding Member that the board closes with a karakia at 6.51pm

Carried