



MINUTES

A meeting of the Pukekohe High School Board was held at 6.00pm, 16 June 2025

OPEN MEETING

Present: Simon Williams (Presiding Member), Rani Amaranathan (Deputy Presiding Member), Murray Saunders (Principal), Eleanor Reynolds, Phoebe Sayer, Lita Henwood, Denis Murphy (Business Manager), Lincoln Sharp, Ben Stallworthy

Visitors: Suzanne Powar (Deputy Principal), Darcy Cowan (parent)

1. Apologies

Denise Proctor

Presiding member moved:

"That the Pukekohe High School Board accepts the apologies from the absent board members".

Seconded: Eleanor Reynolds
Carried

2. Declaration of Conflicts of Interest

Presiding member moved:

"That the Pukekohe High School accepts Lincoln Sharps conflict of interest regarding the international student."

Seconded: Eleanor Reynolds
Carried

3. Confirmation of Previous Minutes

Eleanor Reynolds moved:

"That the minutes of the Pukekohe High School Board dated 19 May 2025, circulated to all Trustees are a true and correct record of the previous minutes circulated".

Seconded: Rani Amaranathan
Carried

4. Deputy Principal Curriculum Presentation

A verbal presentation was provided to the Pukekohe High School Board by Deputy Principal Suzanne Powar on the curriculum review.

Suzanne Powar left at 6.47pm

5. Principal's Report

Murray Saunders moved:

"That the Pukekohe High School Board accepts the Principal's report."

Seconded: Lita Henwood
Carried

Presiding member moved:

"That the Pukekohe High School Board approves the marketing trip for both the International Director and the Principal to Hong Kong and China in September 2025."

Seconded: Rani Amaranathan
Carried

Presiding member moved:

'That the Pukekohe High School Board approves the 50 out-of-zone Year 9 applications for 2025/2026.'

Seconded: Ben Stallworthy
Carried

6. Financial Report

Lincoln Sharp moved:

"That the Pukekohe High School Board accepts the March and April financial reports."

Seconded: Lita Henwood
Carried

7. Property Management Report

Presiding member moved:

"That the Pukekohe High School Board accepts the Property Management report."

Seconded: Eleanor Reynolds
Carried

8. Health and Safety Report

Rani Amaranathan moved:

"That the Pukekohe High School Board accepts the Health and Safety report."

Seconded: Eleanor Reynolds
Carried

9. School Docs Policy Review


Presiding member moved

'That the Pukekohe High School Board approves the School Closure Policy with the amendment of removing the line "The school keeps a record of who collects students" at the beginning of paragraph 7.'

Seconded: Lincoln Sharp
Carried

Moved from the Presiding Member that the board closes with a karakia at 7.37pm

Carried


21/7/25