



MINUTES

A meeting of the Pukekohe High School Board was held at 6.02pm, 19 May 2025

OPEN MEETING

Present: Simon Williams (Presiding Member), Rani Amaranathan (Deputy Presiding Member), Murray Saunders (Principal), Denise Proctor, Logan Soole, Eleanor Reynolds, Phoebe Sayer, Lita Henwood, Denis Murphy (Business Manager)

Visitors: Nicole Fricker (PTA), Sofia Kaur (Deputy Principal)

1. Apologies

Lincoln Sharp
Ben Stallworthy

Presiding member moved:

"That the Pukekohe High School Board accepts the apologies from the absent board members".

Seconded: Eleanor Reynolds
Carried

2. Declaration of Conflicts of Interest

Nil

Carried

3. Confirmation of Previous Minutes

Presiding member moved:

"That the minutes of the Pukekohe High School Board dated 17 March 2025, circulated to all Trustees are a true and correct record with one amendment of changing the date from 17 February 2024 instead of 17 February 2025 of the previous minutes circulated".

Seconded: Logan Soole
Carried

4. PTA

A verbal updated was provided to the Pukekohe High School Board by Nicole Fricker about the Pukekohe High School PTA.

Nicole Fricker left at 6.10pm

5. Deputy Principal Values Presentation

A verbal presentation was provided to the Pukekohe High School Board by Deputy Principal Sofia Kaur on the new school values.

Sofia Kaur left at 6.30pm

6. Principal's Report

Presiding member moved:

"That the Pukekohe High School Board accepts the Principal's report."

Seconded: Lita Henwood
Carried

Logan Soole moved:

"That the Pukekohe High School Board supports the study award application by Suz Powar for 2026."

Seconded: Lita Henwood
Carried

7. Financial Report

Rani Amaranathan moved:

"That the Pukekohe High School Board accepts the March and April financial reports."

Seconded: Denise Proctor
Carried

8. Property Management Report

Eleanor Reynolds moved:

"That the Pukekohe High School Board accepts the Property Management report."

Seconded: Simon Williams
Carried

9. Health and Safety Report

Presiding member moved:

"That the Pukekohe High School Board accepts the Health and Safety report."

Seconded: Eleanor Reynolds
Carried

10. School Docs Policy Review

Presiding member moved

'That the Pukekohe High School Board accepts the School Docs Policy Review Schedule for 2025-2027.'

Seconded: Logan Soole
Carried

11. Planning and Preparing for Emergencies, Disasters and Crises (Board) Policy

Presiding member moved

'That the Pukekohe High School Board approves the Planning and Preparing for Emergencies, Disasters and Crises (Board) Policy with no changes.'

Seconded: Rani Amaranathan
Carried

12. Board Member Resignation

Presiding member moved

'That the Pukekohe High School Board accepts Logan Soole's resignation as a Pukekohe High School Board Member with May being the last meeting.'

Seconded: Murray Saunders
Carried

13. Vacancy of an elected board member

Presiding member moved

'That the Pukekohe High School Board agrees to follow the Casual Vacancy of Elected Board Member Flowchart to appoint a new board member for the next 18 months by selection.'

Seconded: Denise Proctor
Carried

Moved from the Presiding Member that the board closes with a karakia at 7.15pm

Carried

