

Pukekohe High School PTA Meeting

Date: Wednesday 6th March 2024

Location: Pukekohe High School

Attendees: Chris Peters (president), Nicole Fricker (vice-president), Rachel Beaurain (treasurer), Nina Gordon-Peters (secretary). Debra Bell, Rani Amaranthan, Gina Dickinson, Donna Boden, Amandeep, Nicole Reddish, Kylie Howe.

Apologies: Member of staff

Agenda:

- 1) President's introduction of committee.
- 2) **Uniform shop.**
 - Uniforms are stored in Shellies office.
 - Currently it is advertised that old uniforms can be dropped off to the school reception on Friday afternoons. Nicole then places them into Shellies office.
 - Nicole discussed that we would like to hold pop up shops at the term 4 prizegiving and again in the summer break 2025. Other suggestions:
Academic conferences
Whānau hui's
Pacifika conference
 - In the future, the plan is for students to run the pop-up shops. Plan for first student pop-up at the Pacifika conf 2025. (Nina/Nicole.)
 - It was suggested that there may be more space in the new block currently being built to house the uniforms. Perhaps a permanent space which would not require pop-ups.
 - Bank account needs to be set up so payment can be made direct to PTA. (Rachel.)
 - A question arose regarding the validity of uniforms with the black rectangle logo. (It has been confirmed that all uniforms are valid.)
 - Regular advertising required. (Nina/Nicole.)
 - Prices. At least half price. Find out what current prices are for brand new. (Nina.)

3) **Fundraiser 2025 - First PTA event.**

- Nicole proposes that we hold one fundraiser annually.
- Ideas:
 - Art and music students host an event to auction student's art.
 - Comedy night
 - Hypnotist
 - Quizz night
 - Silent auction with goods donated.
 - Colour run.
- Location:
 - School hall (approval from BOT required, along with letter to apply for a liquor licence.)
 - Town Hall
 - Rugby clubrooms
 - Cozzie club
 - Franklin club
 - Staffroom
 - Counties stadium.
- Can we have a social media post for fundraising ideas? Or perhaps a survey put out to see what families would like. (Shellie via Nina)

4) **Grant applications:**

- PTA to register with the charities commission in order to apply for grants.
- Rachel moved that the PTA becomes an official charity.
 - Seconded by Nicole
 - Everybody at the meeting agreed.
- Shellie Turner-Eskdale (Marketing, publicity and grants officer) will be applying for grants.

- Ideas are gathered from the school as to what they would like funding for, we then research which organisation offers grants for particular resources.

5) **Other Agenda:**

- Account:
2 signatories required however, we will have 3 registered to sign. Currently Rachel and Nicole.
Rani moved that Denis Murphy, the business manager, becomes the third signatory.
Nicole seconded.
Everybody agreed. (Rani will follow up with Denis)
ID's need to be verified at the bank.
- AGM to be held by end March 2025.
- Further fundraising ideas:
Sponsorship of signs. Signage policy to be checked. Do signs have to be inside or outside the fence. (Nina.)
School newsletter sponsorship. Shellie may be the contact. (Nina/Nicole.)
'Pepper and me' (Nina)
- PTA meeting design:
Several attendees expressed disappointment that the Principal did not join us, nor any other members of staff.
Nina explained that they were invited, however, none could make it. (Nina to arrange for further meetings.)

Several attendees suggested they would like to have a period of time each meeting to talk with a senior member of staff about any concerns they have with the school.

The president said that we can come together to both share ideas and discuss concerns in a positive manner alongside official PTA business. The PTA is to be a positive space as we want to be welcoming to all staff members.

Concern was expressed at the lack of attendees.

(Nina has emailed Shellie as to what other ways we can communicate with whānau to get the word out there.)

There were questions regarding to food or wine being supplied at the meetings. Would this come from the PTA budget, (once we have funds) or the school budget, or do we suggest all attendees to bring a plate. Is alcohol allowed on the premises? (PTA to discuss before next meeting.)

Next Meeting proposed for Wednesday 8th May 2024.

Meeting closed: 7:35