



MINUTES

A meeting of the Pukekohe High School Board of Trustees was held at 6.00pm, 20 May 2024

OPEN MEETING

Present: Simon Williams (Chairperson) via Microsoft Teams, James Thomas (Principal), Jayden Tanenui, Denise Proctor, Lincoln Sharp, Denis Murphy (Business Manager), Rani Amaranathan (Deputy Chairperson), Lita Henwood, Catherine Tamihere, Suzanne Powar (Deputy Principal), Murray Saunders

1. Apologies

Ben Stallworthy
Logan Soole

Deputy Chairperson moved:

"That the Pukekohe High School Board accepts the apologies from the absent board member".

2. Declaration of Conflicts of Interest

Lincoln Sharp noted his conflict of interest in regard to International students.

Moved from the Deputy Chair:

"That the Pukekohe High School Board notes Lincoln Sharp's declaration of a conflict of interest".

Carried

3. Confirmation of Previous Minutes

Moved from the Deputy Chair:

"That the minutes of the Pukekohe High School Board dated 18 March 2024, circulated to all Trustees are a true and correct record of the previous meeting".

Carried

4. Principal's Report

James Thomas moved:

"That the Pukekohe High School Board accepts the Principal's report."

Seconded: Lita Henwood

Carried

Suzanne Powar left the meeting at 6.51pm

5. Financial Report

Lincoln Sharp moved:

"That the Pukekohe High School Board of Trustees accepts the financial report."

Seconded: James Thomas

Carried

**Moved from the Deputy Chair that the Board along with Denis Murphy
moves into in committee at 6.52pm**

Moved from the Deputy Chair that the Board along with Denis Murphy moves out of in committee at 7.02pm

Murray Saunders arrived at the meeting at 7.06pm

Lincoln Sharp moved:

'That the Pukekohe High School Board accepts the lease arrangement of fixed assets.'

Seconded: Lita Henwood

Carried

6. Property Management Report

Moved from the Deputy Chair:

"That the Pukekohe High School Board accepts the Property Management report."

Seconded: James Thomas

Carried

Lincoln Sharp's recused himself from discussion as the person requesting to build up to the boundary is a client.

Carried

Moved from the Deputy Chair:

"The Principal and property team will report back to the board on their investigation towards the boundary request and the answer will be done via electronic resolution."

Carried

7. Appointments Policy

Moved from the Chair:

"That the Pukekohe High School Board accepts the Appointments Policy."

Seconded: Denise Proctor

Carried

8. PHS Responsibilities of the Principal Policy

Moved from the Chair:

"That the Pukekohe High School Board accepts the PHS Responsibilities of the Principal Policy."

Seconded: Denise Proctor

Carried

9. Enrolment Policy

Moved from the Chair:

"That the Pukekohe High School Board tables any changes to the Enrolment Policy until the next meeting and the Principal provides feedback on demographic and capacity for out of zone enrolments."

Seconded: Denise Proctor

Carried

10. Grants

Lincoln Sharp moved:

"That the Pukekohe High School Board accepts the resolution for grant application to Grassroots Trust for the Sports Department and the Music Department."

Seconded: Denise Proctor

Carried

11.Appointment of permanent Principal

Moved from the Chair:

“That the Pukekohe High School Board formally appoints Murray Saunders as the new Principal of Pukekohe High School from term 3, 22 July 2024.”

Carried

Moved from the Deputy Chair that the board closes 7.45pm

Carried

Meeting closed with a karakia 7.46pm