



MINUTES

A meeting of the Pukekohe High School Board of Trustees was held at 6.10pm, 20 November 2023 OPEN MEETING

Present: Simon Williams (Chairperson), Rani Amaranathan (Deputy Board Chair), Richard Barnett (Principal), Lita Henwood, Jayden Tanenui, Denise Proctor via Microsoft Teams, Logan Soole, Lincoln Sharp, Catherine Tamihere, Ben Stallworthy, Denis Murphy (Business Manager)

1. Apologies

Nil

Carried

*Simon Williams
19/2/24*

Denis arrived at 6.03pm.

2. Declaration of Conflicts of Interest

Lincoln Sharp noted his conflict of interest in regard to International students.

Moved from the Chair:

"That the Pukekohe High School Board of Trustees notes Lincoln Sharp's declaration of a conflict of interest"

Carried

3. Confirmation of Previous Minutes

Moved from the Chair:

"That the minutes of the Pukekohe High School Board of Trustees dated 16 October 2023, circulated to all Trustees are a true and correct record of the previous meeting".

Seconded: Lincoln Sharp
Carried

4. Principal's Report

Richard Barnett moved:

"That the Pukekohe High School Board of Trustees accepts the Principal's report."

Seconded: Rani Amaranathan
Carried

5 Financial Report

Lincoln Sharp moved:

"That the Pukekohe High School Board of Trustees accepts the financial report."

Seconded: Simon Williams
Carried

5.1 Grant Resolutions

Lincoln Sharp moved:

"That the Pukekohe High School Board of Trustees approves the application to Four Winds Foundation for 20 mini Mac's for the Music Department."

Seconded: Rani Amaranathan
Carried

Lincoln Sharp moved:

"That the Pukekohe High School Board of Trustees approves the application to Grassroots Trust for \$23,180 comprising of 4 separate accommodation locations to be secured in Twizel, South Island for Maadi Rowing Cup 14-24 March 2024."

Seconded: Rani Amaranathan
Carried

The board chair moved:

"That the Pukekohe High School Board of Trustees approves the application to Four Winds Foundation for accommodation cost of \$3,354 for 40 students to stay in Cambridge for the North Island Secondary Schools Rowing Regatta from 1-3 March 2024."

Seconded: Logan Soole
Carried

6 Property Management Report

Lita Henwood moved:

"That the Pukekohe High School Board of Trustees accepts the Property Management report."

Seconded: Rani Amaranathan
Carried

7 Health and Safety Report

The board chair moved:

"That the Pukekohe High School Board of Trustees accept the Property, Health & Safety Report."

Seconded: Ben Stallworthy
Carried

8 Policy Review

Moved by the Chair:

'That the Pukekohe High School Board of Trustees accepts the updated Policy Review Cycle.'

Seconded: Rani Amaranathan
Carried

Moved by the Chair:

'That the Pukekohe High School Board of Trustees accepts that Staff/Student Trustees may provide a report relevant to the strategic plan at each board meeting.'

Seconded: Rani Amaranathan
Carried

Moved by Logan Soole:

'That the Pukekohe High School Board of Trustees accepts that the board meetings are to be held on the second to last Monday of the month, starting at 6.00pm and finishing no later than 7.30pm.'

Seconded: Lita Henwood
Carried

Moved by board chair:

'That the Pukekohe High School Board of Trustees accepts that in extreme circumstances a quorum of two board members shall apply for the student behaviour management committee with approval from the board chair.

Seconded: Logan Soole
Carried

9 Correspondence

Staff leave

Moved by chair

'That the Pukekohe High School Board of Trustees rescinds the vote towards the request made by the teacher.

Carried
1 Against

Moved by chair

'That the Pukekohe High School Board of Trustees declines the leave request made by the teacher.

Carried

Careers/Gateway Proposal

The board chair moved:

'That the Pukekohe High School Board of Trustees acknowledges the request made by a staff member and says it is a management decision not a board decision".

Seconded: Rani Amaranathan
Carried

10 Student Representative Report

Jayden Tanenui moved:

"That the Pukekohe High School Board of Trustees accept the verbal Staff Representative Report."

Seconded: Ben Stallworthy
Carried

11 Staff Representative Report

Catherine Tamihere moved:

"That the Pukekohe High School Board of Trustees accept the verbal Staff Representative Report."

Seconded: Lita Henwood
Carried

Denis left at 7.28pm

Moved from the Chair that the Board moves into in committee at 7.29pm

Carried

Moved from the Chair that the board closes 7.52pm

Carried

Meeting closed with a karakia 7.52pm

