



MINUTES

A meeting of the Pukekohe High School Board of Trustees was held at 6.15pm, 19 February 2024

OPEN MEETING

Present: Simon Williams (Chairperson), James Thomas (Principal), Jayden Tanenui, Denise Proctor via Microsoft Teams, Logan Soole, Lincoln Sharp, Catherine Tamihere, Ben Stallworthy, Denis Murphy (Business Manager), Murray Saunders (Deputy Principal)

1. Apologies

Rani Amaranathan
Lita Henwood

Presiding member moved:

"That the Pukekohe High School Board of Trustees accepts the apologies from the absent board members".

Seconded: Ben Stallworthy
Carried

2. Declaration of Conflicts of Interest

Lincoln Sharp noted his conflict of interest in regard to International students.

Moved from the Chair:

"That the Pukekohe High School Board of Trustees notes Lincoln Sharp's declaration of a conflict of interest".

Carried

3. Confirmation of Previous Minutes

Lincoln Sharp moved:

"That the minutes of the Pukekohe High School Board of Trustees dated 16 October 2023, circulated to all Trustees are a true and correct record of the previous meeting".

Seconded: Ben Stallworthy
Carried

James Thomas Principal now chaired the meeting.

4. Call for nominations.

4.1 Presiding Member:

Logan Soole nominated Simon Williams
Catherine Tamihere seconded it.
Simon accepted the nomination.
No other nominations were received.

James Thomas moved:

'That Simon Williams is declared the Presiding Member of the Pukekohe High School Board.'

Seconded: Ben Stallworthy
Carried

4.2 Deputy Presiding Member

Simon Williams nominated Rani Amaranathan
Logan Soole seconded it.
No other nominations were received.

James Thomas moved:

'That Rani Amaranathan is declared the Deputy Presiding Member of the Pukekohe High School Board.'

Seconded: Logan Soole
Carried

Simon Williams resumed the Presiding Member Position.

4.3 Financial Committee

Lincoln Sharp moved:

'That the Financial Committee for Pukekohe High School Board remains as Lincoln Sharp, Principal and Denis Murphy (Business Manager).'

Seconded: Ben Stallworthy
Carried

4.4 HR Committee

Presiding Member moved:

'That the HR Committee for Pukekohe High School Board remains as Simon Williams, Lincoln Sharp, Rani Amaranathan and the Principal.'

Seconded: Ben Stallworthy
Carried

4.5 Student Behaviour Management Committee

Presiding Member moved:

'That the Student Behaviour Management Committee for Pukekohe High School Board remains as every board member and the Principal with three board members attending the meeting unless in extreme circumstances it will be two board members.'

Seconded: Lincoln Sharp
Carried

4.6 Principal Delegations

Presiding Member moved:

'That the Principal Delegations for Pukekohe High School Board remains the current one and will circulate it with the board members.'

Carried

5. Co-opt Board Members

Presiding Member moved:

'That Co-opt Board Members for Pukekohe High School Board remains as Lita Henwood for Pasifika Community and Denise Proctor for Māori Community.'

Seconded: Logan Soole
Carried

6. Principal's Report

James Thomas moved:

"That the Pukekohe High School Board of Trustees accepts the Principal's report."

Seconded: Ben Stallworthy
Carried

Presiding member moved:

"That the Pukekohe High School Board of Trustees changes to the current uniform policy to reflect footwear is now black lowcut shoes and black sandals with a backstrap."

Seconded: Ben Stallworthy
Carried

5 Financial Report

Lincoln Sharp moved:

"That the Pukekohe High School Board of Trustees accepts the financial report."

Seconded: Simon Williams
Carried

Lincoln Sharp moved:

"That the Pukekohe High School Board of Trustees accepts the 2024 budget."

Seconded: Ben Stallworthy
Carried

6 Property Management Report

Lincoln Sharp moved:

"That the Pukekohe High School Board of Trustees accepts the Property Management report."

Seconded: Logan Soole
Carried

7 Correspondence

Presiding Member moved:

'That the Pukekohe High School Board of Trustees the inwards correspondence from NZSTA Workshops Term 1 – Auckland.'

Carried

8 Student Representative Report

No report given

9 Staff Representative Report

Catherine Tamihere moved:

"That the Pukekohe High School Board of Trustees accept the verbal Staff Representative Report."

Seconded: Lita Henwood
Carried

Denis and Murray left at 7.10pm

Moved from the Chair that the Board moves into in committee at 7.10pm

Carried

Moved from the Chair that the board closes 7.34pm

Carried

Meeting closed with a karakia 7.35pm