



MINUTES

A meeting of the Pukekohe High School Board of Trustees was held at 6.10pm, 18 September 2023

OPEN MEETING

Present: Simon Williams (Chairperson), Rani Amaranathan (Deputy Board Chair), Lita Henwood, Rachel Hamlin, Mahmoud Moussa, Denise Proctor via Microsoft Teams

1. Apologies

Moved from the Chair that the following apologies be accepted:

Lincoln Sharp

Richard Barnett (Principal)

Catherine Tamihere

Ben Stallworthy

Carried

2. Declaration of Conflicts of Interest

Nil

Carried

3. Confirmation of Previous Minutes

Moved from the Chair:

"That the minutes of the Pukekohe High School Board of Trustees dated 21 August 2023, circulated to all Trustees are a true and correct record of the previous meeting".

Seconded: Lita Henwood

Carried

4. Principal's Report

Rachel Hamlin moved:

"That the Pukekohe High School Board of Trustees accepts the Principal's report."

Seconded: Simon Williams

Carried

5.2 Mid-term Election 2023

Moved from the Chair:

"That the Pukekohe High School Board of Trustees adopts Wednesday 15th November as the date for our mid-term staggered election date and we appoint CES as our returning officer for this election as agreed by electronic vote."

Carried

6 Financial Report

Moved from the Chair:

"That the Pukekohe High School Board of Trustees accepts the financial report."

Seconded: Logan Soole

Carried

6.2 Property Management Report

Rachel Hamlin moved:

"That the Pukekohe High School Board of Trustees accepts the Property report."

Seconded: Lita Henwood
Carried

6.3 Health and Safety Report

Rachel Hamlin moved:

"That the Pukekohe High School Board of Trustees accept the Property, Health & Safety Report."

Seconded: Denise Proctor
Carried

Board chair moved:

"The Pukekohe High School Board of Trustees acknowledges the resolution made by the Health & Safety Committee and has tabled this for a future meeting."

Carried

6.4 Uniform Policy Review

Board chair moved:

"That the Pukekohe High School Board of Trustees accept the current uniform policy be accepted on additions made."

- School branded shirt, shorts, skirt, trousers or lava-lava
- Black or brown sandals – no socks to be worn with sandals
- No consequence of non-compliance with this policy will not unduly affect a student's education in any way.

Seconded: Lita Henwood
Carried

6.5 Firearms Policy Review

Board chair moved:

"That the Pukekohe High School Board of Trustees acknowledges the policy and tabled this for a future meeting."

Seconded: Rani Amaranathan
Carried

6.6 PTA Constitution

Rani Amaranathan moved:

"That the Pukekohe High School Board of Trustees approves the PTA Constitution for adoption with the amendments."

Seconded: Lita Henwood
Carried

6.7 Correspondence

Logan Soole moved:

"That the Pukekohe High School Board of Trustees accepts the resolution for grant application to Mazda Foundation."

Seconded: Simon Williams
Carried

6.5 Staff Representative Report

Nil due to staff representatives' absence

Seconded:
Carried

6.6 Student Representative Report

Mahmoud Moussa moved:

"That the Pukekohe High School Board of Trustees accept the verbal Staff Representative Report."

Seconded: Simon Williams
Carried

Denis Murphy left at 7.28pm

Moved from the Chair that the Board moves into in committee at 7.29pm

Carried

Moved from the Chair that the board closes 7.49pm

Carried

Meeting closed with a karakia 7.40pm

Next Meeting: Monday 16 October 2023



Simon Williams
Pukekohe High School Board Chair
21/9/23