



MINUTES

A meeting of the Pukekohe High School Board of Trustees was held at 6 pm, 22 May 2023

OPEN MEETING

Present: Ben Stallworthy (Chairperson), Rani Amaranathan (Deputy Board Chair), Richard Barnett (Principal), Denis Murphy (Business Manager), Lita Henwood, Logan Soole, Simon Williams, Rachel Hamlin (Associate Principal), Denise Proctor, Mahmoud Moussa

1. Apologies

Lincoln Sharp

Catherine Tamihere

Carried

2. Declaration of Conflicts of Interest

Rani Amaranathan declared a conflict of interest with the school's uniform supplier.

Moved from the Chair:

"That the Board receives the Deputy Chair's declaration".

Carried

3. Confirmation of Previous Minutes

Board chair moved:

"That the minutes of the Pukekohe High School Board of Trustees dated 24 April 2023, circulated to all Trustees are a true and correct record of the previous meeting".

Carried

4. Correspondence

Nil

Carried

5. Extraordinary Business

Nil

6. Standing Items

6.1 Financial Report

Richard Barnett moved:

"That the Pukekohe High School Board of Trustees accepts the financial report."

Seconded: Denise Proctor

Carried

Principal's Report

The Principal moved:

"That the Pukekohe High School Board of Trustees accepts the Principal's report."

Seconded: Lita Henwood
Carried

6.3 Property, Health and Safety Report

Moved from the Chair:

"That the resolution on the agenda under this section be removed because it was placed on the agenda by mistake."

Carried

The Principal moved:

"That the Pukekohe High School Board of Trustees accept the Property, Health & Safety Report."

Seconded: Logan Soole
Carried

6.4 Student Representative Report

Mahmoud Moussa moved:

"That the Pukekohe High School Board of Trustees accept the verbal Staff Representative Report."

Seconded: Simon Williams
Carried

7.0 Items for Decision

7.1 Grant Application Request Report

7.2

The Principal moved:

"That the Pukekohe High School Board of Trustees approves an application to Grassroots Trust for the May grant round for \$48,500 for the purchase of specialist computers."

Seconded: Rani Amaranathan
Carried

7.3 Approvals required for PHS Childcare Centre

The Board Chair moved:

That the Pukekohe High School Board of Trustees:

- *Approves the replacement of the existing Childcare Centre Shed*
- *Agrees to right of renewal of Property Occupancy Document with a final expiry of 30 September 2026*

Seconded: Rani Amaranathan
Carried

7.4 PHS Incorporated Trust Report

The Principal moved:

That the Pukekohe High School Board of Trustees request school leadership supports the Parent Teacher Association to become an Incorporated Society.

Seconded: Logan Soole
Carried

Moved from the Chair:

That the Pukekohe High School Board of Trustees request that management shares the draft constitution with the Board for review before it is implemented.

Carried

8.0 Items for Information

Nil

Denis Murphy left the meeting at 6.44pm

The Chair moves into in committee at 6.45pm

Carried

The Chair moved that the board closes 7.24pm

Carried

Meeting closed with a karakia 7.25pm

Next Meeting: Monday 19 June 2023