



## MINUTES

### **A meeting of the Pukekohe High School Board of Trustees was held at 6 pm, 25 October 2022**

#### **OPEN MEETING**

**Present:** Richard Barnett (Principal), Rachel Hamlin (Associate Principal), Tyler Chapman, Denis Murphy (Business Manager), Rani Amaranathan, Lita Henwood, Logan Soole

#### **1. Apologies**

Simon Williams  
Lincoln Sharp  
Denise Procotor  
Catherine Tamihere

**Carried**

#### **2. Declaration of Conflicts of Interest**

**Carried**

#### **3. Confirmation of Previous Minutes**

Minutes of the Pukekohe High School Board of Trustees dated 19 September 2022 have been circulated to all Trustees.

Moved from the Deputy Chair:

*"That the Pukekohe High School Board of Trustees accepts the 19 September minutes as a true and accurate record of that meeting."*

**Seconded:** Lita Henwood  
**Carried**

#### **4. Correspondence**

Nil

#### **5. Extraordinary Business**

Moved by the Principal

*'That the Pukekohe High School Board of Trustees acknowledges and commends Catherine Tamihere for the work she did with documentary on television "No Māori Allowed" and appreciate the values Kotahitanga and Aarahitanga shown'.*

**Seconded:** Ben Stallworthy  
**Carried**

## **6. Standing Items**

### **6.1 Financial Report**

The Principal moved:

*"That the Pukekohe High School Board of Trustees accept the financial report."*

**Seconded:** Rani Amaranathan  
**Carried**

### **6.2 Principal's Report**

The chair moved:

*"That the Pukekohe High School Board of Trustees bullying online policy is circulated and made public, so community knows what the standards & expectations are for remainder 2022 and 2023."*

**Seconded:** Lita Henwood  
**Carried**

Rani Amaranathan moved:

*"That the Pukekohe High School Board of Trustees requests a letter be sent to all new parents about the standards and expectations of students here at Pukekohe High School."*

**Seconded:** Ben Stallworthy  
**Carried**

The Principal moved:

*'That the Pukekohe High School Board of Trustees accept the Principal's report.'*

**Seconded:** Ben Stallworthy  
**Carried**

### **6.3 Property, Health and Safety Report**

Richard Barnett moved:

*"That the Pukekohe High School Board of Trustees accept the Property, Health & Safety Report."*

**Seconded:** Logan Soole  
**Carried**

### **6.5 Student Representative Report**

Tyler Chapman moved:

*"That the Pukekohe High School Board of Trustees accept the verbal Student Representative Report."*

**Seconded:** Logan Soole  
**Carried**

## **7 Items for Decision**

### **7.1 Glasgow Road Land Lease Proposal**

The chair moved:

*"That the Pukekohe High School Board of Trustees agrees to the following:*

- a) *Authorises school management to work with the Ministry of Education and independent legal counsel to develop a tender process to lease 4,000 sqm of school property located on Glasgow Road including confirmation:*

- i. The terms of use of the leased land.*
- ii. The length of lease including; rights of renewal.*

- b) Consideration of a report outlining this information, prior to approval for the tender process starting.*

**Carried**

## **8 Items for Information**

**Nil**

The Chair moved that the meeting closes 6.41pm

**Carried**

**Meeting closed with a karakia 6.41pm**

**Next Meeting:** Monday 21 November 2022