



MINUTES

A meeting of the Pukekohe High School Board of Trustees was held at 6 pm, 22 August 2022

OPEN MEETING

Present: Ben Stallworthy (Chair), Richard Barnett (Principal), Rachel Hamlin (Associate Principal), Tyler Chapman, Catherine Tamihere, Denis Murphy (Business Manager), Simon Williams, Rani Amaranathan, Lita Henwood, Lincoln Sharp, Logan Soole, Denise Procotor

Guests: Andrew & Judy from Franklin Trails

1. Apologies

2. Declaration of Conflicts of Interest

Trustee Lincoln Sharpe declared a possible perceived conflict of interest because his wife works with overseas students at Pukekohe Intermediate. The International Student report discussed plans to work alongside with the International Director at Pukekohe Intermediate School from Term 4 to increase international student numbers.

Moved from the Chair

'That the Pukekohe High School Board of Trustees acknowledges Lincoln Sharp's conflict of interest due to his wife working at Pukekohe Intermediate as the International Student Coordinator, noting this declaration and did not feel that further action was required.'

Carried

3. Confirmation of Previous Minutes

Minutes of the Pukekohe High School Board of Trustees dated 25 July 2022 have been circulated to all Trustees.

Moved from the Chair:

"That the Pukekohe High School Board of Trustees accepts the 25 July minutes as a true and accurate record of that meeting."

Carried

4. Correspondence

Nil

5. Extraordinary Business

Nil

6. Standing Items

6.1 Financial Report

Lincoln Sharp moved:

"That the Pukekohe High School Board of Trustees accept the financial report."

Seconded: Rani Amaranathan
Carried

6.2 Principal's Report

The Principal moved:

'That the Pukekohe High School Board of Trustees accept the Principal's report.'

Seconded: Simon Williams
Carried

Simon William moves

'That the Principal and Chair of the Board of Trustees draft a letter from the Pukekohe High School Board to MOE expressing concern with the delay and the impact of the new build not starting when expected.'

Seconded: Logan Soole
Carried

Special Motion – Change of Agenda Order

Moved from the Chair

'That due to guests from Franklin Trails arriving early, that the Pukekohe High School Board of Trustees change the order of the agenda presented to be 7.5, 6.3, 6.4, 6.5, 7.1, 7.2, 7.3 and then 7.4.'

Carried

7.5 Franklin Trails Report

The Chairperson moved

"That the Pukekohe High School Board of Trustees accepts the following bullet points:

- That the Principal meet with Franklin Trails establishing a liaison relationship and investigating how the two groups may be able to work together to encourage more staff and students to walk or cycle to school.*
- That the Principal draft a submission to the Ekē Panuku Master Plan process to be reviewed by the Trustees and then submitted.*
- That the Principal arranges for the new board to meet with Franklin Trails after the forthcoming trustee election.*

Seconded: Rani Amaranathan
Carried

6.3 Property, Health and Safety Report

Richard Barnett moved:

"That the Pukekohe High School Board of Trustees accept the Property, Health & Safety Report."

Seconded: Lincoln Sharp
Carried

6.4 Staff Representative Report

Catherine Tamihere moved:

"That the Pukekohe High School Board of Trustees accept the verbal Staff Representative Report."

Seconded: Denise Proctor
Carried

6.5 Student Representative Report

Tyler Chapman moved:

"That the Pukekohe High School Board of Trustees accept the verbal Student Representative Report."

Seconded: Lita Henwood
Carried

7 Items for Decision

7.1 Computer Lease Report

Richard Barnett moved:

'That the Pukekohe High School Board of Trustees agrees to leasing 60 desktop computers with the specifications listed for rooms B9 and M19 as soon as practicable'

Seconded: Rani Amaranathan
Carried

Resolution amended 8 September 2022 using electronic decision-making processes after further investigation identified that purchase was a more cost-effective option than leasing and now reads:

Richard Barnett moved:

'That the Pukekohe High School Board of Trustees agrees to purchasing 60 desktop computers with the specifications listed for rooms B9 and M19 as soon as practicable'

Seconded: Rani Amaranathan
Carried

7.2 Manaakitanga Policy

Simon Williams moved

'That the Pukekohe High School Board of Trustees consults with staff, students and community on the draft Manaakitanga policy.'

Seconded: Lincoln Sharp
Carried

7.3 International Student Restart 2022

Richard Barnett moved

'That the Pukekohe High School Board of Trustees approves the combined campus approach to international student recruitment of Pukekohe High School and Pukekohe Intermediate School.'

Seconded: Rani Amaranathan

Abstained: Lincoln Sharp
Carried

7.4 Counties Energy Hui

The Principal moved

'Requests that the issue of providing solar panels for the future campus development plan continues to be discussed with MOE, architects and project manager.'

Seconded: Simon Williams
Carried

8 Items for Information

Nil

Denis left the meeting 7.31pm

The Chair moved that the board closes 7.31pm

Carried

Meeting closed with a karakia 7.31pm

Next Meeting: Monday 19 September 2022