



School NCEA grading Examinations 2022 – Student Information

It is vital that you sit these exams to have of results recorded in case you are unexpectedly prevented from sitting the NCEA exams in November.

Course selection decisions for 2023 will be made by Kaihautuu using these grading exam results.

The exam results will also be used to help determine recipients for the end of year prize-giving.

1. Organisation

- Senior school exams start on **Friday 19 August** and finish on **Friday 26 August**.
- There will be 2 exam slots of 2 hours for students studying at levels 1, 2 and 3.
- The **morning exam slot will start at 9.05 am and will finish by 11.05 am**.
- The **afternoon exam slot will start at 12.05 pm and will finish by 2.05 pm**.
- Year 9 and 10 students will have a normal timetable, modified only by room and break time changes.

2. Attendance

- If you are unable to attend your exam due to illness or trauma, on your return, go to **Room M6** when you have an exam free slot. The exam supervisor will provide you with your exam paper/s and rooming.
- Year 11, 12 and 13 students may study at home when they have no exams. Between exams the school library will be available. Please do not interrupt junior classes during the exam week.
- You must arrive 20 minutes before the scheduled exam start time with all the equipment you need.
- Students are required to be in correct school uniform for all exams.
- **All students will return to school on Monday 29 August** to timetabled classes.

3. Exam rules

- You must follow the instructions of the supervisor and not distract or disturb any other candidate.
- You must not breach the examination rules, share your work, or communicate other candidates.
- The following items are not permitted in exam rooms - textbooks, notes, laptops, watches, or phones.
- Your pens and equipment must be in a clear plastic bag.
- Your calculator must be on silent, battery-powered and have no formulae stored.
- You will not be allowed to leave the room during the exam, and you must stay for at least 1 hour.

4. Examination Instructions

- Do not begin the exam until instructed to do so.
- Please read **ALL** the instructions on the front cover of the exam paper carefully.
- Raise your hand to quietly attract the attention of a supervisor if you must ask a question.
- You must hand your whole exam paper to the supervisor before leaving the exam room.

■ If you have a **clash or Special Assessment Conditions**, your individual timetable will differ from your classmates.