



MINUTES

**A meeting of the Pukekohe High School Board of Trustees
was held at 6 pm, 14 March 2022 via Zoom**

OPEN MEETING

Present: Ben Stallworthy (Chair), Logan Soole, Lita Henwood, Lincoln Sharp, Simon Williams, Rani Amaranathan, Denis Murphy (Business Manager), Rachel Hamlin (Associate Principal), Denise Proctor

1. Apologies

2. Declaration of Conflicts of Interest

Nil

3. Confirmation of Previous Minutes

Minutes of the Pukekohe High School Board of Trustees dated 14 February 2022 have been circulated to all Trustees.

Moved from the Chair:

"That the Pukekohe High School Board of Trustees accepts the November minutes as a true and accurate record of that meeting with the removal of Logan Soole & Richard Barnett as being recorded as present."

Carried

4. Correspondence

Nil

5. Extraordinary Business

Nil

6. Standing Items

6.1 Financial Report

Lincoln Sharp moved:

"That the Pukekohe High School Board of Trustees accept the financial report."

Seconded: Rani Amaranathan

Carried

Moved from the Chair:

'That the Pukekohe High School Board of Trustees appoints Deloitte, Hamilton as auditors for 2021, 2022 & 2023.'

Carried

Lincoln Sharp moved:

'That the Pukekohe High School Board of Trustees investigates the following two options for use of the Glasgow Road field:

1. *Formal MOE approved lease to a third party*
2. *Converting the field to a user pays carpark.'*

Seconded: Logan Soole

Carried

6.2 Principal's Report

The principal moved:

'That the Pukekohe High School Board of Trustees accept the Principal's report.'

Seconded: Lincoln Sharp

Carried

TABLED

'That the Pukekohe High School Board of Trustees amend the Board of Trustees meeting dates for the rest of 2022.'

Seconded:

Carried

6.3 Property, Health and Safety Report

The principal moved:

"That the Pukekohe High School Board of Trustees accept the Property, Health & Safety Report."

Seconded: Lincoln Sharp

Carried

6.4 Student Representative Report

Nil

6.5 Staff Representative Report

Nil

7. Items for Decision

7.1 Pukekohe High School Strategic Plan

The chair Moved:

'That the Pukekohe High School Board of Trustees endorses 'Learning Without Limits', Pukekohe High School's strategic plan.'

Seconded: Rachel Hamlin

Carried

The Chair Moved:

'That the Pukekohe High School Board of Trustees endorses the Draft 2022 annual plan presented by the Acting Principal listing this year's work to achieve the objectives of 'Learning Without Limits.'

Seconded: Rachel Hamlin

Carried

Moved:

'That the Pukekohe High School Board of Trustees authorises the Acting Principal to complete engagement with staff about the actions in the annual plan and then submit the plan to the Ministry of Education.'

Seconded: Rachel Hamlin

Carried

7.2 Governance Kaupapa

The chair moved"

That the Pukekohe High School Board of Trustees authorise the Principal, Chair, Deputy Chair and Simon Williams to finish editing the Draft Governance Kaupapa and return it to the May 2022 Board Meeting for Approval.'

Seconded: Denise Proctor

Carried

8 Items for Information

Nil

Meeting closed with karakia 6.50pm

Next Meeting: TBA

Signed:


Board Chairperson

Date:

16 May 22