



MINUTES

A meeting of the Pukekohe High School Board of Trustees was held at 6 pm, 14 February 2022 in the Staffroom

OPEN MEETING

Present: Ben Stallworthy (Chair), Lita Henwood, Lincoln Sharp, Simon Williams, Rani Amaranathan, Denis Murphy (Business Manager), Rachel Hamlin (Associate Principal),

1. Apologies

Logan Soole and Denise Proctor via the Chair.

2. Declaration of Conflicts of Interest

Nil

3. Confirmation of Previous Minutes

Minutes of the Pukekohe High School Board of Trustees dated 13 December 2021 have been circulated to all Trustees.

Moved from the Chair:

“That the Pukekohe High School Board of Trustees accepts the November minutes as a true and accurate record of that meeting with the addition of Denise Proctor being recorded as present.”

Carried

4. Correspondence

4.1 PPTA Meeting

Moved from the Chair:

‘That the Pukekohe High School Board of Trustees confirms that this request was approved by the Board Chair and Deputy Chair using their delegated authority via electronic means on February 9th, 2022.’

Carried

5. Board Chair Election

Moved from the Chair

“That the Pukekohe High School Board of Trustees requests that the Acting Principal takes the Chair and conducts the election of the 2022 Chair.”

Carried

Lincoln Sharp, nominated Ben Stallworthy.
No other nominations were received.

The principal moved:

“That Ben Stallworthy is elected unopposed as the Chair of the Pukekohe High School Board of Trustees.”

Carried

6. Extraordinary Business

Nil

7. Standing Items

7.1 Financial Report

Simon Williams moved:

“That the Pukekohe High School Board of Trustees accept the financial report.”

Seconded: Ben Stallworthy

Carried

7.2 Principal’s Report

The Chair moved:

“That the Pukekohe High School Board of Trustees requests that the principal and returning officer commence recruiting processes for staff and student representative as soon as reasonably possible.”

Seconded: Lincoln Sharpe

Carried

The Principal moved:

“That the Pukekohe High School Board of Trustees accept the Principal’s report

Seconded: Lita Henwood

Carried

7.3 Property, Health and Safety Report

The Principal moved:

“That the Pukekohe High School Board of Trustees accept the Property, Health & Safety Report.”

Seconded: Rani Amaranathan

Carried

7.4 Student Representative Report

Nil

7.5 Staff Representative Report

Nil

8. Items for Decision

8.1 Board Delegations Schedule

Moved from the chair:

“That the Pukekohe High School Board of Trustees tables Item 8.1 and that report is provided at the next meeting on March 14th, 2022.”

Seconded: Rani Amaranathan

Carried

8 Items for Information

Nil

Moved from the chair:

“The that Pukekohe High School Board of Trustees move into committee.”

Carried

Meeting closed with karakia 7.30pm

Next Meeting: March 14th, 2022