



MINUTES

**A meeting of the Pukekohe High School Board of Trustees
was held at 6 pm, 20 September 2021 via zoom**

OPEN MEETING

Present: Ben Stallworthy (Chair), Logan Soole, Lita Henwood, Richard Barnett (Principal), Celeste Nyatsanza, Laura Abbott, Lincoln Sharp, Simon Williams, Rani Amaranathan, Denis Murphy (Business Manager), Rachel Hamlin (Associate Principal), Denise Proctor (late)

1. Apologies

Nil

2. Declaration of Conflict of Interest

Nil

3. Confirmation of Previous Minutes

Minutes of the Pukekohe High School Board of Trustees dated August 2021 have been circulated to all Trustees.

Moved from the Chair:

“That the Pukekohe High School Board of Trustees accepts the August minutes as a true and accurate record of that meeting.”

Carried

4. Correspondence

Auckland Transport

Moved from the Chair:

“That the Pukekohe High School Board of Trustees accepts the correspondence from Auckland Transport”.

Carried

5. Extraordinary Business

Nil

6. Standing Items

6.1 Financial Report

Lincoln Sharp moved:

“That the Pukekohe High School Board of Trustees accepts the August financial report.”

Seconded: Rani
Carried

6.2 Principal’s Report

Trustees and the Principal discussed this report and the Board provided direction by resolution about two matters as recorded below:

Moved from the Chair:

“That the Pukekohe High School Board of Trustees supports the Principal, investigating options to bring a small number of students with specific technical requirements that cannot be met off-site back to school during Alert Level 3.”

Carried

Moved from the chair:

“That the board noted a drop in Pasifika achievement and request the Principal provide a detailed report at the next meeting about steps being undertaken to address this trend.”

Carried

The Principal moved:

“That the Pukekohe High School Board of Trustees accepts the Principal’s report”

Seconded: Simon Williams
Carried

Denise Proctor joined 6.35pm

6.3 Property, Health and Safety Report

The Principal moved:

“That the Pukekohe High School Board of Trustees accept the Property, Health & Safety Report.”

Seconded: Celeste Nyatsanza
Carried

6.4 Student Representative Report

Celeste Nyatsanza moved:

“That the Pukekohe High School Board of Trustees accept the Student Representative report.”

Seconded: Laura Abbott
Carried

6.5 Staff Representative Report

Laura Abbott moved:

“That the Pukekohe High School Board of Trustees accept the Staff Representative Report.”

Seconded: Celeste Nyatsanza
Carried

7 Items for Decision

7.1 Curriculum Report

Lincoln Sharp moved:

“That the Principal report back to the Board of Trustees about:

- a. Courses that have been removed including the rationale for each of them being removed.*
- b. Courses that have been altered in scale (i.e. limited from a full year course to a reduced timeframe), with the supporting rationale for the change.*
- c. Courses that have been added, and the rationale for them to be added to the curriculum.”*

Seconded: Ben Stallworthy
Carried

Denis Murphy left 7.03

8 Items for Information

Nil

Meeting closed with Karakia at- 7.20pm

Next Meeting: Monday 18th October 2021