



# MINUTES

**A meeting of the Pukekohe High School Board of Trustees  
was held at 6 pm, 19 July 2021 in the Staffroom**

## OPEN MEETING

**Present:** Ben Stallworthy (Chair), Logan Soole, Lita Henwood, Richard Barnett (Principal), Celeste Nyatsanza, Laura Abbott, Lincoln Sharp, Simon Williams, Rani Amaranathan, Denis Murphy (Business Manager), Rachel Hamlin (Associate Principal), Denise Proctor

**1. Apologies:**

Nil

**2. Declaration of Conflict of Interest**

Nil

**3. Confirmation of Previous Minutes**

Minutes of the Pukekohe High School Board of Trustees dated 21 June 2021 have been circulated to all Trustees.

Moved from the Chair:

*“That the Pukekohe High School Board of Trustees accepts the June minutes with Logan Soole amendments as a true and accurate record of that meeting.”*

**4. Correspondence**

Nil

**5. Extraordinary Business**

Nil

**6. Standing Items**

**6.1 Financial Report**

Lincoln Sharp moved:

*“That the Pukekohe High School Board of Trustees accept the June Financial Report.”*

**Seconded:** Lita Henwood  
**Carried**

Resolution:

Lincoln Sharp moved:

*“That the Pukekohe High School Board of Trustees advises the Ministry of Education that the school will opt into the government’s school donation scheme for 2022.”*

**Seconded:** Lita Henwood  
**Carried**

## **6.2 Principal’s Report**

Principal moved:

*“That the Pukekohe High School Board of Trustees accepts the Principal’s Report.”*

**Seconded:** Logan Soole  
**Carried**

## **6.3 Property, Health and Safety Report**

Principal moved:

*“That the Pukekohe High School Board of Trustees accepts the Property, Health & Safety Report.”*

**Seconded:** Logan Soole  
**Carried**

Moved from the Chair at 6.50pm:

*“That the Pukekohe High School Board of Trustees moved into committee to discuss confidential items”*

**Seconded:** Logan Soole  
**Carried**

At 7.05pm the meeting moved out of committee

## **6.4 Student Representative Report**

Celeste Nyatsanza moved:

*“That the Pukekohe High School Board of Trustees accepts the report.”*

**Seconded:** Lincoln Sharp  
**Carried**

## **6.5 Staff Representative Report**

*The staff representative provided a verbal report. The key point raised was that staff wanted more information about governance.*

Laura Abbott moved:

*“That the Pukekohe High School Board of Trustees accepts the report.”*

**Seconded:** Celeste Nyatsanza  
**Carried**

## **7. Items for Decision**

Nil

**8. Items for Information**

Nil

At 7.17pm the Chair moved:

*“That the Pukekohe High School Board of Trustees moved into committee to discuss confidential items”*

**Seconded:** Logan Soole  
**Carried**

At 7.19pm the meeting moved out of committee.

**Meeting closed 7.20pm**

**Next Meeting: Monday 16 August 2021**