



# MINUTES

## NOTICE OF MEETING 2020

**A meeting of the Pukekohe High School Board of Trustees  
will be held at 6 pm on 20<sup>th</sup> July 2020 in the Staffroom**

**1. Karakia Opened the Meeting at 604pm by Lita Henwood**

**2. Present:** Ben Stallworthy (Board Chair), Rani Amaranathan (Deputy Chair), Stacey Paewai, Lincoln Sharp, Simon Williams, Lita Henwood, Richard Barnett (Principal), Gerard Tindling (Secretary), Denis Murphy (Business Manager)

**3. Apologies**

Ruiha Bhana De Thierry, Robert Cooper

Moved from the Chair:

*"To except those apologies."*

**Carried**

**4. Declarations of interest. Nil**

**5. Confirmation of previous minutes**

Minutes of the Pukekohe High School Board of Trustees dated 8<sup>th</sup> June 2020 have been circulated to all trustees.

Moved from the Chair:

*"That the previous minutes be a true and accurate record."*

**Carried**

**6. Correspondence. Nil**

**7. Extraordinary business. Nil**

**8. Financial report**

Lincoln presented the Financial Report for July 2020 with support from Denis Murphy Business Manager.

Lincoln Sharp moved:

*"That we accept the report."*

**Seconded:** Simon Williams

**Carried**

**9. Items for decision**

**A) School Policy Review**

Resolutions:

Simon Williams moves the Board:

*"Endorses the complaints policy including two options for describing the complaints procedure for consultation with school staff."*

*"Endorses the Health and Safety policy for consultation with staff."*

*"Endorses the Child Protection policy for consultation with staff."*

*"Requests that the Principal organise circulation of all endorsed policies to staff for their feedback and provide a consolidated report on staff feedback to the August 2020."*

**Seconded:** Lincoln Sharp

**Carried**

**10. Information Items**

**A) Principal's Report**

*The Principal moves:*

*"That the Board accepts the Principal's Report."*

**Seconded:** Rani Amaranathan

**Carried**

**B) Health and Safety Report**

*The Principal moves:*

*"That the Board accepts the Health and Safety Report."*

**Seconded:** Lita Henwood

**Carried**

**11. Confidential Items – 4**

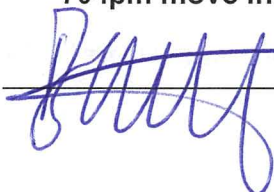
Moved from the Chair:

*"The Board move into committee to discuss the confidential items"*

**Carried**

**704pm move into committee**

Chair



Date

*17 Aug 20*