



MINUTES

NOTICE OF MEETING 2020

**A meeting of the Pukekohe High School Board of Trustees
will be held at 6 pm on 11th May 2020 in the Staffroom**

- 1. Karakia Opened the Meeting.** Meeting starts at 600pm.
- 2. Present:** Ben Stallworthy (Board Chair), Rani Amaranathan (Deputy Chair), Denise Proctor, Stacey Paewai, Lincoln Sharp, Simon Williams, Lita Henwood, Ruiha Bhana De-Thierry Richard Barnett (Principal), Gerard Tindling (Secretary) Peter Mathias (Associate Principal)

3. Apologies: Nil

4. Declarations of interest Nil

5. Confirmation of previous minutes

Minutes of the Pukekohe High School Board of Trustees dated 6th April 2020 have been circulated to all trustees.

Moved from the Chair:

“That the board accept the minutes as a true and accurate reflection of the March meeting”

Carried

6. Correspondence

Nil

7. Extraordinary business

Nil

8. Financial report

Verbal Summary from Lincoln Sharp on March Finances

Moved Lincoln Sharp:

“That the board accept the verbal report on March’s finances.”

Seconded: Stacey Paewai

Carried

9. Items for decision

A) School Policy Review

Moved Simon Williams:

Resolutions:

"That the Board accepts the Appointments Policy, Financial Planning and Condition Policy and Asset Protection Policy with the following changes:

- *Alterations of the Levels of Financial Involvement all at \$ 10, 000*
- *Leave requests to be managed by the Principal*
- *Appointments policy: The board only involved in Senior Leadership Team appointments*
- *The Principal to report contracts over 10K and inform the Board prior."*
- *inance Committee to review and oversee items that require full board decisions*
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Seconded: Rani Amaranathan
Carried

10. Information Items

A) Principal's Report

The Principal moved:

"That the board accept the Principal's Report."

Seconded: Lita Henwood
Carried

B) Strategic Planning

The Chair moved:

"That we accept the report."

Seconded: Rani Amaranathan
Carried

C) Staff Representative Election

The Returning Officer reported on the progress of the election.

D) Health and Safety Report

The Principal moved:

"The Board accept the School's Health and Safety Report."

Seconded: Lita Henwood
Carried

E) Student Representative Report

Verbal report from the Student Trustee

Ruiha De Thierry moved:

"That board accept the student trustees report

Seconded: Stacey Paewai
Carried

Moved into Committee at 724pm

Chair  Date 20 Oct 20

