



MINUTES

**A meeting of the Pukekohe High School Board of Trustees
was held at 6 pm, 19 April 2021 in the Staffroom**

OPEN MEETING

Present: Ben Stallworthy (Chair), Lincoln Sharp, Lita Henwood, Logan Soole, Simon Williams, Celeste Nyatsanza, Richard Barnett (Principal), Denis Murphy (Business Manager), Jessica Finlay (Board Secretary) and Rani Amaranathan (late)

Apologies

1. Apologies were received from Laura Abbott and Rachel Hamlin

2. **Student Presentation - The Hoodie Crew**

Antonia Wilcox, Denny Daly, Murphy Liefing, Zoe de la Rey and Phoebe Sirett

Resolution:

That the PHS Board of Trustees approve adding the presented 'House Hoodie' sweatshirt to the PHS uniform commencing Term 2, 2021.

Declaration of Conflict of Interest

3. Rani Amaranathan declared COI regarding the item on Uniform.

4. **Confirmation of Previous Minutes**

Minutes of the Pukekohe High School Board of Trustees dated 19 March 2021 have been circulated to all Trustees

Logan Soole moved:

"That the Pukekohe High School Board of Trustees do not accept the February minutes as a true and accurate record of that meeting. They are to be corrected and re-circulated."

**Seconded: Ben Stallworthy
Carried**

5. **Correspondence**

Nil

6. **Extraordinary Business**

Nil

7. **Standing Items**

- 7.1 **Financial Report**

Lincoln Sharp moved:

"That the Pukekohe High School Board of Trustees accept the March Financial Report."

Seconded: Simon Williams
Carried

7.2 Principal's Report

The Principal moved:

"That the Pukekohe High School Board of Trustees accepts the Principal's Report"

Seconded: Simon Williams
Carried

7.3 Property, Health and Safety Report

The Principal moved:

"That the Pukekohe High School Board of Trustees accepts the Property, Health and Safety report"

Seconded: Logan Soole
Carried

7.4 Student Representative Report

The Student Representative moved:

"That the Pukekohe High School Board of Trustees accepts the report"

Seconded: Denise Proctor
Carried

7.5 Staff Representative Report

Nil

8. Items for Decision

8.1 BOT Work Programme 2021

The Chair moved:

"That the Pukekohe High School Board of Trustees accepts the BOT work programme for 2021 as tabled, with the addition of the Policy reviews"

Seconded: Lincoln Sharp
Carried

8.2 PHS Policy Review

Simon Williams moved:

"That the Pukekohe High School Board of Trustees accepts and adopts the following policies:

- *Credit Card Policy*
- *Staff Device Policy*
- *Student Device Policy*
- *Enrolment Policy"*

Seconded: Denise Proctor
Carried

The Chair moved:

"That the tabled Uniform Policy will come back to the May meeting with additional points including expectations, adherence and consequences, and clarity around hoodies, sports/music uniforms."

Seconded: Lita Henwood
Carried

8.3 School Van Report

Logan Soole moved:

"That the Pukekohe High School Board of Trustees accepts the tabled report and approve a follow up report for the May meeting."

Seconded: Celeste Nyatsanza
Carried

(Rani Amaranathan arrived 7.07pm)

9. Items for Information

9.1 PHS Student Uniform

Dennis Murphy moved:

“That the Pukekohe High School Board of Trustees accepts the tabled report.”

**Seconded: Ben Stallworthy
Carried**

9.2 Truancy Report

The Chair moved:

“That the Pukekohe High School Board of Trustees accepts the tabled report and supports ‘Future Action Points’ 1 – 5 for Principal’s action”

**Seconded: Rani Amaranathan
Carried**

The Chair proposes:

“That the Pukekohe High School Board of Trustees authorises Logan Soole to work with Principal and SLT and key community groups including NZ Police, Business Association, Blue Light, Franklin Truancy Services and Iwi to develop an inter-agency plan to address truancy at PHS.”

**Seconded: Denise Proctor
Carried**

Moved from the Chair:

“That the Pukekohe School Board of Trustees move into committee to discuss the confidential items”

Carried

10. Meeting Closed 7.51pm

Next Meeting: 6pm Monday 17 May 2021