



MINUTES

NOTICE OF MEETING 2020

**A meeting of the Pukekohe High School Board of Trustees
will be held at 6 pm on 8th June 2020 in the Staffroom**

- 1. Karakia Opened the Meeting.** Meeting starts at with the Principal Karakia at 600pm.
- 2. Welcome to Robert Copper as new Staff Representative**
- 3. Present:** Ben Stallworthy (Board Chair), Rani Amaranathan (Deputy Chair), Denise Proctor, Stacey Paewai, Lincoln Sharp, Simon Williams, Lita Henwood, Richard Barnett (Principal), Gerard Tindling (Secretary) Peter Mathias (Associate Principal) Robert Cooper (Staff Rep)
- 4. Apologies:** Ruiha Bhana De Thierry
- 5. Declarations of interest** Nil
- 6. Confirmation of previous minutes**
Minutes of the Pukekohe High School Board of Trustees dated 11th May 2020 have been circulated to all trustees.

Moved from the Chair:

“That the board accept the minutes as a true and accurate reflection of the May meeting”

Carried

- 7. Correspondence**
Nil
- 8. Extraordinary business**
One Item of Extraordinary business.

Moved from the Principal:

“That the Principal has alerted the PHS BOT to operational risks associated with the pending review of IT services and authorises the Principal to procure an external IT supplier to mitigate the risks.”

Seconded: The Chair
Carried

- 9. Financial Report**
2020 Annual Budget will be presented by Lincoln Sharp for approval.

Moved Lincoln Sharp:

“That the Finance Report be accepted.”

Seconded: Stacey Paewai
Carried

“That the Budget for 2020 has been accepted.”

Seconded: Rani Amaranathan
Carried

10. Items for decision

A) School Policy Review

Moved Simon Williams:

“That we accept our Curriculum Delivery Policy.”

Seconded: Lita Henwood
Carried

11. Information Items

A) Principal's Report

The Principal moved:

“That the board accept the Principal's Report.”

Seconded: Simon Williams
Carried

B) Student Trustee's Report

The Principal moved:

“That the board accept the Student Trustee's Report.”

Seconded: The Chair
Carried

C) Health and Safety Report

The Principal moved:

“The Board accept the School's Health and Safety Report.”

Seconded: Lincoln Sharp
Carried

630 pm Meeting Closed. Karakia by The Principal