

Minutes of the meeting of the Board of Trustees of Pukekohe High School held at 6.00pm on Monday 11th November 2019 in the Staffroom

1. Karakia Opened the Meeting at 6.07pm

2. Present:

Ben Stallworthy, Rani Amaranathan, Denise Proctor, Stacey Paewai, Martin Bennett, Lincoln Sharp, Simon Williams, Richard Barnett (Principal), Peter Mathias, Ruiha Bhana-De Thierry, Gerard Tindling (Acting Secretary) Lita Henwood (Parent and possible Pasifika Parent Rep)

3. Apologies: None

Moved from the Chair *"That the no apologies be received."* **Carried**

4. Declarations of Interest

Nil

5. Confirmation of previous minutes

Minutes of Pukekohe High School Board of Trustees meeting dated 14th October 2019 were circulated to all trustees before the meeting.

Moved from the Chair *"That the minutes be accepted."* **Carried**

6. Correspondence

A complaint letter has been received to be addressed in-committee

Moved from the Chair *"That the correspondence of the letter be accepted."* **Carried**

7. Extraordinary Business

Nil

8. Financial Report

The Financial Report was circulated prior to the meeting to all board members and Lincoln Sharp spoke to the report

Resolution:

"That the report be received."

Proposed: Lincoln Sharp
Seconded: Denise Proctor
Carried

9. Items for Decision

A. Co-option of Pasifika Representative

Lita Henwood attended, shared her background and connections with the school as a possible co-opted member to the board.

A decision on a Pasifika Parent Representative was deferred till the next meeting

B. Decision regarding the Education (School Donations) Amendment Act

Resolution:

“That Pukekohe High School opts into the government scheme offered in the Education (School Donations) Amendment Act 2019 agreeing not to ask for donations and accepting the \$150 per individual student subsidy offered instead.”

Proposed: The Principal
Seconded: Stacey Paewai
Carried

C. School Policy Review Programme-Education Outside the Classroom

A verbal report is received by Rani Amaranathan

“To defer the review of EOTC policy until Term 1 2020.”

Proposed: Rani Amaranathan
Seconded: Martin Bennett
Carried

D. Support Staff Review

Resolutions:

“The Pukekohe High School Board of Trustees establish an HR sub-committee and delegates to it, the power required to support the Principal to complete the review of support staff and to manage staff disciplinary complaints.”

“That the HR sub-committee consists of the Board Chair, the Principal and Rani Amaranathan.”

Proposed: Chair
Carried

E. Awarding of Cleaning Contract

Resolution:

That Pukekohe High School Board of Trustees appoint City Cleaning Services as the school’s cleaning contractor from January 2020

Proposed: The Principal
Seconded: Lincoln Sharp
Carried

10. Information Items

A. Principal’s Report

The Principal provided detailed discussion of the Principal's Report
Circulated with the agenda.

Resolution:

"That the Board accept his Principal's Report."

Proposed: The Principal
Seconded: Denise Proctor
Carried

B. Health and Safety Report

"That the Health and Safety Report be accepted."

Proposed: The Principal
Seconded Rani Amaranathan
Carried

C. Student Trustees Report

Ruiha Bhana-De Thierry introduced to the Board of Trustees. No Report
Submitted

Moved from the Chair *"That the Board move into committee"*

Seconded: Simon Williams
Carried

Karakia closed the meeting

The meeting closed at 826pm

Chair _____ Date _____