



MINUTES

**A meeting of the Pukekohe High School Board of Trustees
was held at 6 pm, 14 December 2020 in the Staffroom**

OPEN MEETING

Present: Ben Stallworthy (Board Chair), Rani Amaranathan (Deputy Chair), Lincoln Sharp, Lita Henwood, Denise Proctor, Laura Abbott, Celeste Nyatsanza, Richard Barnett (Principal), Rachel Hamlin (Associate Principal), Gerard Tindling (Deputy Principal), Denis Murphy (Business Manager) and Jessica Finlay (Board Secretary)

Welcome from Chair and Karakia

Welcome to the new Associate Principal, Rachel Hamlin

1. Apologies

Apologies were received from Simon Williams.

2. Declarations of Conflicts of Interest

A conflict was noted from Lincoln Sharp for item 7.5 Maadi Cup Application.

3. Confirmation of Previous Minutes

Minutes of the Pukekohe High School Board of Trustees dated 9 November have been circulated to all Trustees.

Chair moved:

“That the Pukekohe High School Board of Trustees accepts the November minutes as a true and accurate record of that meeting.”

Seconded: Denise Proctor
Carried

4. Correspondence

4.1 Nil

5. Extraordinary Business

Nil

6. Items for Discussion

6.1 Education Review Office – Unconfirmed Report

Chair moved:

“That Pukekohe High School Board of Trustees accept the ERO – Unconfirmed Report as fact, with any changes to be notified to Board Secretary for official reply to ERO by 15 January 2021.”

Seconded: Rani Amaranathan
Carried

7. Items for Decision

7.1 2012 Development Strategy & Work Programme Report

The Chair moved the report be taken as read.

Community consultation with the school community will commence in January, with plans to be with MoE by 1 March 2021. Development of community communications important and the ‘Learning without Limits’ needs to be available in Te Reo Maori.

Carried

7.2 IT Provider 2021

Richard Barnett moved:

“That the Pukekohe High School Board of Trustees approves the proposed Platinum Agreement with New Era IT to provide full IT support to the school from January 2021.”

Seconded: Lincoln Sharp
Carried

7.3 2021 Financial Budget

Lincoln Sharp moved:

“That the Pukekohe High School Board of Trustees accepts the tabled 2021 Finance Budget for 2021.”

Seconded: Lita Henwood
Carried

7.4 SIP Funding – Resolution

Richard Barnett moved:

“That the Pukekohe High School Board of Trustees approves the allocation of School Investment Package funding of \$400,000 for the Administration block upgrade, new Volleyball and Basketball court and Harris Street entrance upgrade.”

Seconded: Ben Stallworthy
Carried

7.5 Maadi Cup Grant Application

Richard Barnett moved:

“That the Pukekohe High School Board of Trustees supports and endorses the application to the Pelorous Trust for funding for the rowing team to the 2021 Maadi Cup by Justine Morrison, Mercer Rowing Club, as attached and agree to sign the separate tabled document”

Seconded: Denise Proctor
Carried

Lincoln Sharp's conflict is Noted.

7.6 2021 Board Meeting Dates

Jess Finlay moved:

"That the Pukekohe High School Board of Trustees changes the meeting to the third Monday on the month in 2021."

Seconded: Ben Stallworthy
Carried

7.7 2020 Guidance and Learning Support Report

The Chair moved to have the report taken as read.

Carried

7.8 Parent Election Update (Verbal)

Richard Barnett provided a verbal update of the parent elections.

Carried

8. Standing Items

8.1 Financial Report

Lincoln Sharp moved:

"That Pukekohe High School Board of Trustees accept the November Financial Report."

Seconded: Celeste Nyatsanza
Carried

8.2 Principal's Report

A workshop will be arranged in early 2021 with the Ministry of Education architect to further discuss the campus redevelopment plans.

The Principal moved:

"That Pukekohe High School Board of Trustees accepts the Principal's Report"

Seconded: Lincoln Sharp
Carried

8.3 Health, Safety and Wellbeing Report

The Principal moved:

"That Pukekohe High School Board of Trustees accepts the Health, Safety & Wellbeing report"

Seconded: Ben Stallworthy
Carried

8.4 Student Representative Report

The Student Representative moved:

"That Pukekohe High School Board of Trustees accepts the update"

Seconded: Laura Abbott
Carried

8.5 Staff Representative Report

The Staff Representative moved:

"That Pukekohe High School Board of Trustees accepts the update"

Seconded: Celeste Nyatsanza
Carried

Moved from the Chair:

"That the Pukekohe School Board of Trustees move into committee to discuss the confidential items"

Carried

9. Meeting Closed 7.13pm

Next meeting is 15 February 2021