



MINUTES

**A meeting of the Pukekohe High School Board of Trustees
will be held at 6 pm, 12 October 2020 in the Staffroom**

OPEN MEETING

Present: Ben Stallworthy (Board Chair), Rani Amaranathan (Deputy Chair), Simon Williams, Lita Henwood, Denise Proctor, Richard Barnett (Principal), Gerard Tindling (Deputy Principal), Denis Murphy (Business Manager) Jessica Finlay (Board Secretary) and Paul Pa'u (Employment Advisor)

Welcome from Chair and Karakia

1. **Apologies** received from Ruiha Bhana-De Thierry and Lincoln Sharp

2. **Declarations of Conflicts of Interest**
Nil

3. **Confirmation of Previous Minutes**

Minutes of the Pukekohe High School Board of Trustees dated 14 September 2020 have been circulated to all trustees.

Two amendments of clarification requested at 6. Carolyn Cornu resolution to add the name of whom, and 9 (C) School Policy Review to add the actual policies.

Moved from the Chair:

"Once the amendments have been added, that the Pukekohe High School Board of Trustees accepts the September minutes as a true and accurate record of that meeting."

Carried

4. **Correspondence**

4.1 Email from Education review Office (ERO) (to be discussed in 6.3)

5. **Extraordinary Business**

Nil

6. **Items for Discussion**

(Lita Henwood arrived at 6.22pm)

6.1 **Roll Growth Campus Redevelopment**

Amelia Linzey

An introduction and update on the revised plan received from the Ministry of Education regarding plans for roll growth development and building.

A workshop will be planned for early next year.

Amelia Linzey left at 6.35pm

6.2 Strategy Report

A summary report provided of the strategic plan and 'Plan on a Page'. The 'Plan on a Page' was presented to staff 12 October, was well received and notes were provided which will be considered. A workshop with students will be completed for student body input as well.

6.3 ERO Visit Planning Workshop

Paul Pa'u

The Chair moved that:

"That the ERO discussion, included the email in 4.1, be moved to the In-committee discussion"

Seconded: Denise Proctor
Carried

7. Standing Items

7.1 Financial Report

Chair moved:

"That Pukekohe High School Board of Trustees accept the September Financial Report."

Seconded: Richard Barnett
Carried

7.2 Principal's Report

The Chair moved:

"That the Principal has support of the Pukekohe High School Board of Trustees to review the timing of the Teacher Professional Learning"

Seconded: Lita Henwood
Carried

The Principal moved:

"That Pukekohe High School Board of Trustees accepts the Principal's Report"

Seconded: Simon Williams
Carried

7.3 Health, Safety and Wellbeing Report

The Principal moved:

"That the Pukekohe High School Board of Trustees accepts the Health & Safety report"

Seconded: Rani Amaranathan
Carried

7.4 Student Rep Report

Student Representative Absent

7.5 Staff Rep Report

Nil

8. Any Other Business

Election Update (Verbal)
Gerard Tindling

8.1

An update was provided on staff and parent elections regarding the timeframe and advertising and advised on dual eligibility of staff who were parents.

Moved from the Chair:

"The Board move into committee to discuss the confidential items"

Carried

9. Meeting Closed 7.10pm

Next meeting 9 November 2020