



## Digital User Acceptance Policy: Student Contract

### **Policy:**

1. The aim and purpose of our digital connection is educational. The school network and internet is there to support classwork and research.
2. Access to the school network and internet is a privilege and continued use depends on respect for the rules of the school and care of the equipment.  
This applies to your own device when used on the school site.
3. All individual users are responsible for legal, financial and other obligations resulting from their use of the Internet.
4. Users at all times will identify themselves and not misrepresent themselves.
5. Users will at all times respect the privacy and copyright of others. This means that the work of others must be fully acknowledged; files belonging to other users may be copied only with their permission; users may read their own mail only; passwords and personal details must not be disclosed.
6. Email messages must be courteous and respect the privacy and dignity of others. No spam emails.
7. Users may not access or distribute material that may be offensive to members of the school community.
8. The school may at any time terminate or suspend or limit Internet access.
9. Pukekohe High School reserves the right to review and modify the policy at any time.

### **Contract:**

This contract applies to my use of school computers and personal devices when connected to the school's wireless. I have read the school policy and agree to abide by the letter and spirit of the policy. I understand that I am a representative of the school and shall always act in the best interests of the school when using the Internet. I shall surf only the areas relevant to specific educational purposes. If I find myself in inappropriate locations I shall immediately return to the Homepage or inform the teacher. If I fail to do this I understand I may lose the use of the Internet for a specified time.

Tick to Accept

- I accept that the internet and school network is for educational purposes.
- I will take all care to protect my personal login.
- I will be courteous and use appropriate language at all times.
- I will respect the school's equipment and resources.
- I take full responsibility and liability arising from my use of the internet and school network.
- I will identify myself in all correspondence.
- I understand the risks of disclosing my personal details.
- I will respect the rights, privacy and property of others.
- I will not disclose the details of any other person. This includes their passwords and files.
- I will comply with copyright law and protect the school from infringement of copyright.
- I will not plagiarise the work of others and will fully acknowledge all material used.
- I will not criticise other people or organisations on the Internet.
- I will not access or distribute material that may be offensive to members of the school community.
- I will not send spam and bulk email.
- I will not bypass the school network.
- I will not attempt to download any software or change any computer settings.
- I understand that inappropriate use of the Internet or school network will result in disciplinary action.

### **STUDENT STATEMENT**

I have read and understood the school policy and contract on Digital Use. I agree to work within the spirit of this policy and will only use digital technology for research associated with classwork, to publish my own work, to send and receive E-mail. I accept responsibility for my use of digital technology.

Student's Name: \_\_\_\_\_ Student's Signature: \_\_\_\_\_