



*Minutes of a meeting of the Board of Trustees of Pukekohe High School
held at 6pm on Monday 30th May 2011 in the Staff Room*

SECTION A: ADMINISTRATION

Robert Overton was unable to attend the meeting.

Tilly Potini from the Te Kahui Kura o Nga Hau e Wha requested time during the meeting to address the board.

SECTION B: MATTERS FOR DISCUSSION

B1 Review 5 & 10 Year Property Plan
Workshop by Alan Milne

B2 Prepare Report to the Community

SECTION C: MATTERS FOR DECISION

C1 Appointment of Delegate to attend NZSTA Conference

C2 NZSTA Conference Remits

C3 Grant Applications from Orienteering Club
Aotearoa Sports Foundation
New Zealand Community Trust

SECTION D: MATTERS FOR MONITORING

D1

SECTION E: MATTERS FOR INFORMATION

E1 Principals Information Report

SECTION F: MEETING REVIEW AND PLANNING

SECTION G: DISCRETIONARY TIME

SECTION K: OTHER MATTERS

Section A: ADMINISTRATION

(a) Present

*The following members were present at the meeting.
Angela, Willy, Ian, Alice, John, Lindsey, Tom, Michael*

Apologies: Nil. **Visitors:** Tilly Potini

(b) General Business

There were no additional items proposed for discussion under General Business.

(C) Meeting Timetable

Tilly Potini The representative from Te Kahui Kura o Nga Hau e Wha was invited to address the board at the completion of administration.

(D) Timekeeper

The time keeper for the meeting was Angela

(E) Declarations of Interest

There were no Declarations of Interests in respect of agenda items

(F) Correspondence

Members were invited to view the correspondence folder

(G) Minutes

The following minutes were presented for approval

Date of Meeting	Board/Committee
9 th May 2011	Board of Trustee Meeting

***THAT** the administration items on this agenda are accepted with the inclusion in the minutes of 9th May 2011 the comment; the Te Kotahitanga Report was well received and considered to be a very concise and informative document.*

Angela

Carried

BOT/30052011/001

Board members reviewing the 'RAMS', submitted for approval commented the new forms are excellent and covered every query likely to be raised.

Angela welcomed and invited Tilly Potini from the Te Kahui Kura o Nga Hau e Wha to address the meeting about the proposal to establish a Kura kaupapa o Nga Hau e Wha, with a focus on Agriculture and Horticulture for Year 11 – 13 in Pukekohe. The group is seeking a written letter of support from the board of trustees.

Section B: MATTERS FOR DISCUSSION

B1 Review 5 & 10 Year Property Plan – Alan Milne's workshop began with a power point presentation showing works completed in the previous property plan; how that plan was created; how the MOE funds 5YA expenditure in schools; aligning the next 5yp with the MOE's MLE scale; describing funds still available and how they have to be used. The next 5YP property meeting is to be held on 20th June 2011.

B2 Prepare Report to the Community – Information is being gathered from the Principals Reports and other sources noting school development and achievements; for use in a power point presentation at the open community

meeting to be held on 9th June 2011. Angela invited contributions from board members.

Section C: MATTERS FOR DECISION

C1 Appointment of Delegate to attend the NZSTA Conference

It was agreed that Angela is to approach a delegate from another school to carry out a proxy vote on behalf of the PHS board.

C2 NZSTA Conference Remits

Members read and approved all of the remits to the 2011 AGM.

*Willy
Carried*

BOT/30052011/002

C3 Grant Applications

THAT the Board approves the applications for funding to: Aotearoa Sports Foundation & New Zealand Community Trust for \$3602.93. The authorised purposes being to assist with Van rental, Accommodation, and food to assist the Orienteering Team to participate in the NZ Secondary Schools Championships to be held in Dunedin in July 2011.

*Angela/Willy
Carried*

BOT/30052011/003

Section D: MATTERS FOR MONITORING

D1 Principal's Monitoring Report

Section E: MATTERS FOR INFORMATION

E1 Principal's Information Report

NZQA 2010 results were included in Ian's report. In the Counselling Report, an error in addition was noted in the listing of counselling Issues and Sessions.

THAT the Principals Information Report is accepted.

*Angela/Lindsey
Carried*

BOT/30052011/004

Section F: MEETING REVIEW AND PLANNING

The next 5yp Property Planning meeting is scheduled from 6 – 8pm on Monday 20th June 2011 in the Staff Room. LT and Faculty Leaders are to be invited to make presentations to the board on how they would like to see the next round of funding applied.

Section K: OTHER MATTERS

There being no further matters the meeting closed at 8.35pm

Chairperson

Date